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| Title | **Contribute within a team or group which has an objective** | | |
| Level | **3** | **Credits** | **3** |

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| Purpose | People credited with this unit standard are able to contribute within a team or group which has an objective. |

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| Classification | Communication Skills > Interpersonal Communications |

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| Available grade | Achieved |

**Guidance Information**

1 This unit standard is one of a sequence about working as part of a team or group:  
Unit 3503, *Communicate in a team or group to complete a routine task* (Level 1)  
Unit 9677, *Communicate in a team or group which has an objective* (Level 2)Unit 9681, *Contribute within a team or group which has an objective* (Level 3)Unit 11101, *Collaborate within a team which has an objective* (Level 4).

2 Definition

In this unit standard, *contribute* means to make an individual effort within a team or group working towards achievement of an objective. This involves communicating and interacting with other members of the team and some self-direction and initiative.

3 Candidates must be assessed against this unit standard in a real-life context using naturally occurring evidence, or in simulated conditions relevant to the candidate which require performance equivalent to a real-life context.

4 Evidence for this standard may be from a face-to-face or digital activity where the participants are working together.

5 A verifier’s checklist is acceptable if accompanied by evidence that includes examples from the candidate’s performance.

6 While the objective should be generally agreed to be achievable, meeting the team or group objective is not a requirement for award of credit.

7 All activities relevant to this standard will respect ngā kaupapa o te Tiriti o Waitangi (the principles of the Treaty of Waitangi).

8 All activities will, as relevant to candidates and/or this standard, reflect the peoples of the Pacific and other cultures, and their world views.

**Outcomes and performance criteria**

**Outcome 1**

Contribute within a team or group which has an objective.

**Performance criteria**

1.1 The team or group objective and requirements/expectations are identified.

1.2 Own contribution and required/expected behaviours are identified.

1.3 Communication, behaviours, and other contributions are in accordance with team/group expectations, and contribute to the achievement of the objective.

1.4 Questions in relation to the team or group objective are used to clarify and obtain information from other team or group members.

1.5 Actions relevant to achievement of the objective are carried out to team or group requirements/expectations.

1.6 Constructive feedback is offered in response to contributions from other team or group members.

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| Planned review date | 31 December 2026 |

**Status information and last date for assessment for superseded versions**

| Process | Version | Date | Last Date for Assessment |
| --- | --- | --- | --- |
| Registration | 1 | 28 February 1997 | 31 December 2012 |
| Revision | 2 | 8 June 1999 | 31 December 2012 |
| Revision | 3 | 22 January 2003 | 31 December 2012 |
| Review | 4 | 25 July 2006 | 31 December 2013 |
| Review | 5 | 17 November 2011 | 31 December 2020 |
| Rollover | 6 | 24 October 2014 | 31 December 2020 |
| Review | 7 | 16 February 2017 | N/A |
| Review | 8 | XXXX 2021 | N/A |

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| Consent and Moderation Requirements (CMR) reference | 0113 |

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact NZQA National Qualifications Services [nqs@nzqa.govt.nz](mailto:nqs@nzqa.govt.nz) if you wish to suggest changes to the content of this unit standard.