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| Title | **Demonstrate skills to search and select information** |
| Level | **1** | **Credits** | **2** |

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| Purpose | People credited with this unit standard are able to demonstrate skills to search and select information. |

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| Classification | Core Generic > Work and Study Skills |

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| Available grade | Achieved |

**Guidance Information**

Unit 2989, *Select, read, and assess texts on a topic;* and Unit 2990, *Read texts to research information,* are relevant to and/or support this unit standard.

**Outcomes and performance criteria**

**Outcome 1**

Demonstrate skills to search and select information.

**Performance criteria**

1.1 The purpose for the search is identified in terms of the end use of the information.

1.2 The scope of the search is identified in terms of the purpose of the search and the sources of information required.

Range three different types of sources.

1.3 Information selected is relevant to the identified purpose and scope.

1.4 The extent to which the processes undertaken and the information gathered met the purpose and scope of the search is evaluated.

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| Planned review date | 31 December 2027 |

**Status information and last date for assessment for superseded versions**

| Process | Version | Date | Last Date for Assessment |
| --- | --- | --- | --- |
| Registration | 1 | 22 May 1996 | 31 December 2015 |
| Revision | 2 | 27 March 1998 | 31 December 2015 |
| Review | 3 | 26 September 2001 | 31 December 2015 |
| Review | 4 | 16 July 2010 | 31 December 2017 |
| Review | 5 | 18 June 2015 | 31 December 2019 |
| Review | 6 | 25 January 2018 | N/A |
| Review | 7 |  | N/A |

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| Consent and Moderation Requirements (CMR) reference | 0113 |

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.