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| **2** | **Work collaboratively and effectively in a group containing a range of people and cultures to achieve an outcome** |

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| **Kaupae |** Level | 2 |
| **Whiwhinga |** Credit | 10 |
| **Whāinga |** Purpose | The purpose of this standard is to help people acquire basic learning and employability skills needed to pursue education or employment pathways.  This standard has been developed primarily for assessment within programmes leading to the outcomes of the New Zealand Certificate in Foundation Skills (Level 2) [Ref: 2862].  People credited with this standard are able to work collaboratively and effectively in a group containing a range of people and cultures to achieve an outcome. |

**Hua o te ako me Paearu aromatawai |** Learning outcomes and assessment criteria

| **Hua o te ako |** Learning outcomes | **Paearu aromatawai |** Assessment criteria |
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| 1. **Describe the skills to work collaboratively and effectively in a group containing a range of people and cultures.** | 1. Describe how to work collaboratively and effectively in a group. |
| 1. Describe how to work collaboratively and effectively in a group containing a range of people and cultures. |
| 1. **Demonstrate the skills to work collaboratively in a group containing a range of people and cultures.** | 1. Contribute collaboratively to a group containing a range of people and cultures. |
| 1. **Apply the skills to work collaboratively and effectively in a group containing a range of people and cultures to achieve an outcome.** | 1. Contribute collaboratively and effectively within the group to achieve an outcome. |
| 1. Reflect on own contribution to the group’s outcome. |

**Pārongo aromatawai me te taumata paearu |** Assessment information and grade criteria

*Assessment specifications:*

* The requirements of this standard are consistent with the New Zealand Certificate in Foundation Skills (Level 2) [Ref: 2862], and the *New Zealand Certificates in Foundation and Bridging Supporting Document*. Links provided below.

All activities, including assessment, must reflect the self-development needs of each learner and must be carried out in accordance with the requirements and conditions of the qualification, and should be informed by the Supporting Document.

The primary focus of learning for this standard is on the learner’s self-development.

* Content related to this standard may be of a highly personal nature. Full and clear consent of people should be obtained before they participate in any associated learning and assessment. All concerned with the teaching/learning and assessment relating to this standard need to be aware of, and respect, any issues of privacy and confidentiality.
* Learners may be assessed against this standard in a real-life context using naturally occurring evidence or in a realistic simulation. A verifier’s checklist is acceptable if accompanied by evidence that includes examples from the learner’s performance.
* The outcome for the group’s work must be of sufficient complexity to match the descriptors for level 2, available at [Level descriptors for the NZQCF :: NZQA](https://www2.nzqa.govt.nz/qualifications-and-standards/about-new-zealand-qualifications-credentials-framework/level-descriptors-nzqcf/).
* It is expected that the assessor affirms the learner’s ability to repeat their performance against the standard.
* **Culture** refers to the characteristics shared by people that make them a recognisable group in society, with a shared sense of identity. Such characteristics could, separately or combined, include expression of their origins, beliefs and/or values, sense of personal identity, customary practices, shared norms of behaviour, or any other identifiable and shared feature(s).
* All activities relevant to this standard must reflect ngā kaupapa o te Tiriti o Waitangi (the principles of the Treaty of Waitangi).
* All activities must, as relevant to candidates and/or this standard, reflect the peoples of the Pacific and other cultures, and their world views.

***Ngā momo whiwhinga |*** *Grades available*

Achieved

**Ihirangi waitohu |** Indicative content

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| **Work collaboratively and effectively** | **in a group containing a range of people and cultures** | **to achieve an outcome** |
| * communication * conflict management * roles and objectives * appropriate assertiveness * decision making * attitude * motivation * taking on challenges * accountability * reliability * leadership and followership * getting and responding to feedback * teamwork | * communication * respecting and valuing individuals * building positive working relationships * personal bias * perspective * active listening skills * cultural awareness * inclusive environments * diversity of representation * diverse personalities * dealing with difficult people | * communication * benefits of group work * milestones * regular evaluation * deadlines * getting and responding to feedback |

**Rauemi |** Resources

* New Zealand Certificate in Foundation Skills (Level 2) [Ref: 2862]: [Foundation and Bridging qualifications » NZQA](https://www.nzqa.govt.nz/qualifications-standards/qualifications/foundation-and-bridging-qualifications/)
* New Zealand Certificates in Foundation and Bridging Supporting Document: [Foundation and Bridging qualifications » NZQA](https://www.nzqa.govt.nz/qualifications-standards/qualifications/foundation-and-bridging-qualifications/)
* Te Whare Tapa Whā: [Te whare tapa whā and wellbeing | Healthify](https://healthify.nz/hauora-wellbeing/t/te-whare-tapa-wha-and-wellbeing/)
* Fono Fale: [Fonofale – Mycare](https://help.mycare.co.nz/hc/en-us/articles/115003500074-Fonofale#:~:text=Fonofale%20was%20created%20as%20a%20Pacific%20model%20of,used%20to%20represent%20the%20constructs%20of%20holistic%20health.)
* [Employability skills (careers.govt.nz)](https://www.careers.govt.nz/resources/tools-and-activities/employability-skills/)

**Pārongo Whakaū Kounga |** Quality assurance information

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| **Ngā rōpū whakatau-paerewa |** Standard Setting Body | NZQA National Qualifications Services |
| **Whakaritenga Rārangi Paetae Aromatawai |** DASS classification | Core Generic > Core Generic > Foundation Skills - Te Ara Tupu |
| **Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga |** CMR | 0113 |

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| **Hātepe |** Process | **Putanga |** Version | **Rā whakaputa |** ReviewDate | **Rā whakamutunga mō te aromatawai |** Last date for assessment |
| **Rēhitatanga |** Registration | 1 |  | N/A |
| **Rā arotake |** Planned review date | 31 December 2028 | | |

Please contact NZQA National Qualifications Services at [nqs@nzqa.govt.nz](mailto:nqs@nzqa.govt.nz) to suggest changes to the content of this skill standard.