



Mana Tohu Mātauranga o Aotearoa
New Zealand Qualifications Authority

Education Report: NZQA's draft 2023/24 Statement of Performance Expectations

Date:	28 April 2023	NZQA Priority:	High
Security Level:	In confidence	Report No.	OC00102

	Action Sought	Deadline
Minister of Education	Review and provide comment on NZQA's draft 2023/24 Statement of Performance Expectations. Agree to forward copies of the draft Statement of Performance Expectations to the Associate Education Ministers for comment.	19 May 2023

Enclosure/Appendix: Yes

Round Robin: No

Contact for Telephone Discussion (if required)

Name	Position	Telephone	Cellphone	1 st Contact
Tim Bowron	Deputy Chief Executive – Strategic and Corporate Services	(04) 463 4351	██████████	√
Steven Bruce	Director – Strategy, Planning and Performance	(04) 463 3████	██████████	

The following departments/agencies have seen this report (draft SPE):

Ministry of Education

Tertiary Education Commission

Audit NZ

Minister's Office to Complete:

Noted

Seen

Approved

Needs change

Withdrawn

Overtaken by Events

See Minister's comments

Declined

Referred to:

Comments:

A large, solid gray rectangular area that occupies the top portion of the page, positioned below the 'Comments:' label. It is intended for the user to provide their comments.

Education Report: NZQA's draft 2023/24 Statement of Performance Expectations

Recommended Action

It is recommended you:

a. **review and provide comment** on NZQA's draft 2023/24 Statement of Performance Expectations (SPE) by 19 May 2023;

b. **agree** to forward the draft SPE to the Associate Education Minister for comment;

AGREE/DISAGREE

c. **note** NZQA will incorporate the feedback received into the final version of the SPE;

d. **note** the final version of the SPE will be professionally formatted prior to publishing; and


e. **note** final copies of the SPE will be provided to your office prior to publishing the SPE on NZQA's website.

Proactive Release Recommendation

NZQA recommends

i. that this report is proactively released once the SPE has been published.


Dr Grant Klinkum
Chief Executive
28 April 2023


Hon Jan Tinetti
Minister of Education
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Education Report: NZQA's draft 2023/24 Statement of Performance Expectations

Purpose of Report

1. To seek your feedback on NZQA's draft 2023/24 Statement of Performance Expectations (SPE).

Background

2. In accordance with s149(c) of the Crown Entities Act 2004 'the Act' NZQA is required to prepare an annual SPE.
3. NZQA's draft SPE sets out our performance expectations for 2023/24. It provides a baseline for our performance assessment, and sets out output classes, including our performance measures for the financial year and prospective financial statements.
4. Our focus when preparing the 2023/24 SPE was increasing the transparency and accountability of what we do, and how we measure the impact of our work. For the first time, we have introduced an initial suite of impact measures to help better measure and understand the direct impact of our services and activities. Over the coming financial year, we will undertake a wider programme of work to further strengthen our performance measures including our new impact measures.
5. We have been deliberate in preparing our 2023/24 SPE to include a more comprehensive overview of our priorities and what we plan to deliver in 2023/24 to advance our outcomes. Key initiatives include advancing the Review of Achievement Standards (RAS), NCEA Online, our Customer Experience Improvement Programme, and we are also embarking on the first stages of replacing NZQA's core regulatory business system.
6. As a result, we're anticipating a budget deficit of \$3.5 million in 2023/24, from estimated revenue of \$111 million and expenditure of \$114.5 million. The anticipated deficit will be met with accumulated cash and capital reserves.
7. This budget deficit excludes a fiscal risk relating to the required replacement of NZQA's human resource and payroll IT application. Crown funding appropriated in 2022/23 of \$3.5 million is unlikely to be sufficient to deploy a solution to support NZQA's staff and payment to the ~8,000 Specialist Workforce roles performed by ~6,000 workers. Further work is required to confirm the additional costs, which are currently assessed at \$2.5 million. Advice is still to be provided to the Board on deployment and funding options, which is why this risk is not included in the SPE.
8. NZQA consulted with the Ministry of Education and Audit New Zealand when preparing the draft SPE.
9. In line with s149I of the Act we are seeking your feedback on the draft SPE and welcome your comments to be submitted within 15 working days of receiving this report (i.e.19 May 2023).

Next steps

10. Following consideration of your comments the SPE will be finalised.
11. Two NZQA Board members will sign the final copy of the SPE.

12. NZQA will provide the final copy of the SPE to your office and liaise with them on timeframes for presenting the SPE to the House. The SPE will then be published on NZQA's website as soon as practicable.