



Mana Tohu Mātauranga o Aotearoa  
New Zealand Qualifications Authority

18 May 2023

Tēnā koe [REDACTED]

### Official Information Act Request

Thank you for your refined request on 3 April 2023, under the Official Information Act 1982, for the following information:

1. *Communications, correspondence and information exchanges NZQA has had with the Ministry of Education about the co-requisites, including the pilots since 1 June 2022. More specifically communications that include the following:*
  - *content/substance of the questions in the pilots and their cultural appropriateness*
  - *the difficulty of the actual standard plus assessment activities*
  - *how the students sit the test and what aides/or assistance they can use*
  - *whether the pilots need to be phased, delayed or any other changes made to the existing plan to implement the co-requisites*
2. *Communications, correspondence and information exchanges NZQA has had with the Education Review Office about the co-requisites, including the pilots since 1 June 2022. More specifically communications that include the following:*
  - *content/substance of the questions in the pilots and their cultural appropriateness*
  - *the difficulty of the actual standard plus assessment activities*
  - *how the students sit the test and what aides/or assistance they can use*
  - *whether the pilots need to be phased, delayed or any other changes made to the existing plan to implement the co-requisites*
3. *Communications, correspondence and information exchanges within NZQA about the Ministry of Education's perspectives, correspondence and communications about the co-requisites, including the pilots since 1 June 2022. More specifically communications that include the following:*
  - *content/substance of the questions in the pilots and their cultural appropriateness*
  - *the difficulty of the actual standard plus assessment activities*
  - *how the students sit the test and what aides/or assistance they can use*
  - *whether the pilots need to be phased, delayed or any other changes made to the existing plan to implement the co-requisites*

*Where verbal conversations or meetings fall within the scope of this request, please provide notes taken from these. If no notes were taken, please provide the best possible recollection.*

*This is not a request for staff names, or any other details about staff that compromise their privacy. I am interested in the substance of the information requested, not who sent it.*

*This is also not a request for information which is in the public domain or has previously been released to me under the Act.*

## Response

In response to item 1. of your request for '*communications, correspondence and information exchanges NZQA has had with the Ministry of Education about the co-requisites, including the pilots since 1 June 2022*', please refer to the following documents and tables of content:

- for *communications that include the content/substance of the questions in the pilots and their cultural appropriateness*, please see:
  - *Document 1 - NZQA & MoE content of the questions in the pilots and their cultural appropriateness, and*
  - Table 1 of Appendix 1.
- for *communications that include the difficulty of the actual standard plus assessment activities*, please see:
  - *Document 2a - NZQA & MoE content on the difficulty of the std and assessment activities*
  - *Document 2b - NZQA & MoE content on the difficulty of the std and assessment activities, and*
  - Table 2 and Table 3 of Appendix 1 respectively.
- for *communications that include how the students sit the test and what aides/or assistance they can use*, please see:
  - *Document 3 - NZQA & MoE content on how students sit test & what aides or assistance, and*
  - Table 4 of Appendix 1.
- for *communications that include whether the pilots need to be phased, delayed or any other changes made to the existing plan to implement the co-requisites*, please see:
  - *Document 4 - NZQA & MoE content on pilots being phased, delayed or other changes, and*
  - Table 5 of Appendix 1.

NZQA is refusing item 2 of your request under section 18(e) of the OIA as the information requested does not exist. NZQA has not had communications, correspondence and information exchanges with the Education Review Office on any of the topics in your request.

In response to item 3. of your request for '*Communications, correspondence and information exchanges within NZQA about the Ministry of Education's perspectives, correspondence and communications about the co-requisites, including the pilots since 1 June 2022*', please refer to the following:

- for *communications that include the content/substance of the questions in the pilots and their cultural appropriateness*:
  - NZQA is refusing this part of your request under section 18(e) of the OIA as no communication, correspondence or information exchanges were found despite reasonable efforts to locate the information.
- for *communications that include the difficulty of the actual standard plus assessment activities*, please see:

- *Document 5 - NZQA int. comms. on MoE perspectives re. difficulty of std and assessment activities, and*
- Table 1 of Appendix 2.
- *for communications that include how the students sit the test and what aides/or assistance they can use, please see:*
  - *Document 6 - NZQA int. comms. on how students sit test & what aides or assistance, and*
  - Table 2 of Appendix 2.
- *for communications that include whether the pilots need to be phased, delayed or any other changes made to the existing plan to implement the co-requisites, please see:*
  - *Document 7 - NZQA int. comms. on pilots being phased, delayed or other changes, and*
  - Table 3 of Appendix 2.

The tables of content in Appendices 1 and 2 specify document name, page number(s), date and the decision on release. Some information has been redacted as it is out of scope of your request and/or it contains personal information.

On page 83 of Document One information has been withheld under section 9(2)(g)(i) in order to maintain the free and frank expression of opinions.

One document has been withheld under s 9(2)(b)(i) of the OIA to protect information where the making available of that information would disclose a trade secret. This document contains specific examples of exam materials that are to be used in the 2023 external assessments. In this case, the unpublished exam material for 2023 would be compromised if released and become unusable.

As part of the commitment to open and transparent government, NZQA is proactively releasing responses to Official Information Act requests that are of public interest. NZQA intends to publish its response to this request on its website as part of its next quarterly release of documents. Your name and contact details will be removed before publication.

If you require further assistance or believe we have misinterpreted your request, please contact Elizabeth Templeton in the Office of the Chief Executive, email [elizabeth.templeton@nzqa.govt.nz](mailto:elizabeth.templeton@nzqa.govt.nz) or telephone (04) 463 3339.

If you are dissatisfied with our response, you have the right, under section 28(3) of the Official Information Act 1982, to lodge a complaint with the Office of the Ombudsman at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz). You can also telephone 0800 802 502 or write to the Ombudsman at PO Box 10152, Wellington, 6143.

Nāku nā



Dr Grant Klinkum  
Pouwhakahaere/Chief Executive

## Appendix 1: Tables of content in response to Part 1 of your request

**Table 1: Document 1 - NZQA & MoE content of the questions in the pilots and their cultural appropriateness cultural appr.**

Document name	Pages	Date	Decision on release
NZQA/MOE Fortnightly Operational Meeting	1–5	11 August 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NZQA/MOE Planning 2023 hui – Minutes	5–7	18 January 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NZQA/MOE Fortnightly Operational Meeting	8	23 March 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Assessment by portfolio for NCEA achievement standards and the new Te Reo Matatini me te Pāngarau   Literacy and Numeracy co-requisite	13–72	January 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Numeracy feedback from the Ministry of Education	73–78	In 2022 after 1 June	<b>Release in full.</b>
Literacy and Numeracy CAAs	79–80	27 October 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Summary of NZQA/MoE lit/num hui	81–82	16 September 2022	<b>Release in part.</b> Some information on page 83 has been redacted under 9(2)(g)(i) of the OIA.  Some information has been redacted as it is not within the scope of your request
Literacy and Numeracy CAAs and other issues	83–96	13 September 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request
Email regarding the availability of portfolio assessments for the new literacy and numeracy co-requisite standards in English-medium settings	97–98	In 2023 before 19 April	<b>Release in full.</b>

### Appendix 1: Tables of content in response to Part 1 of your request

PPTA request feedback	99–102	23 June 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request
Proposed Adjustments to US32406	103–107	22 July 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Requests for translation of English Medium assessments into Te Reo	108–109	12 August 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
US 32406 request for information	110–114	29 November 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Various lit/num matters	115–116	8 December 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.

## Appendix 1: Tables of content in response to Part 1 of your request

**Table 2: Document 2a - NZQA & MoE content on the difficulty of the std and assessment activities**

Document name	Pages	Date	Decision on release
CAA Reading & Writing review feedback	1–2	8 February 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Literacy & numeracy   te reo matatini me te pāngarau pilot assessment results	3–14	19 September 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
The vocabulary and reading levels, and the number of texts in the literacy reading assessment.	15–17	February 2023	<b>Release in full.</b>
EM Lit/Num	18–19	17 November 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Email One	20	In 2022 after 1 June	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NCEA newsletter input	21– 24	21 July 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Observation Opportunities	25–26	3 October 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Hui with Te Kōpuku High	27–29		<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
FYI: Lit/Num Update	30–31	1 July 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.

### Appendix 1: Tables of content in response to Part 1 of your request

Goog news	3	28 November 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Literacy: Writing (32405) Assessment Guidance	32–39	In 2022 after 1 June	<b>Release in full.</b>
Literacy and Numeracy NZQA & MoE English-Medium pilot school Webinar	40–49	October 2022	<b>Release in full.</b>
Confidential Report on Numeracy Pilot Term 2, 2022, for NZQA and The Ministry of Education	50–57	In 2022 after 1 June	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
2022 Numeracy Term 3 Psychometric Report	58–75	In 2022 after 1 June	<b>Release in full.</b>
NCEA level one digital Pāngarau assessment Psychometric analysis 2022	76–97	In 2022 after 1 June	<b>Release in full.</b>
2022 NCEA Lit/Num pilot: Release of results of first assessment event and next steps	98–1009	31 October 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Notes from NZQA and MoE Meeting - Reviewing the Draft 2023 Literacy CAAs and Interpreting the Standards for Assessment Design	N/A	2023	<b>Withheld in full.</b>  This document is being withheld under s 9(2)(b)(i) of the OIA.

## Appendix 1: Tables of content in response to Part 1 of your request

**Table 3: Document 2b - NZQA & MoE content on the difficulty of the std and assessment activities**

Document name	Pages	Date	Decision on release
[ACTIONS FROM MEETING] NZQA/MOE fortnightly meeting	1–3	26 November 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Email requests sent to NZQA Māori whānau	4–5	26 August 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Lit/Num Additional Questions - Sept Assessment Event	6–7	21 October 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NCEA newsletter input	8–10	21 July 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Pour vous	11–14	8 December 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Response to MOE	15–16	2 December 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NZQA questions	17–18	In 2022 after 1 June	<b>Release in full.</b>
Some positive feedback	19	29 June 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.



## Appendix 1: Tables of content in response to Part 1 of your request

**Table 4: Document 3 - NZQA & MoE content on how students sit test & what aides or assistance**

Document name	Pages	Date	Decision on release
Literacy and Numeracy   Te Reo Matatini me Te Pāngarau Provision of Special Assessment Conditions	1–3	In 2022 after 1 June	<b>Release in full.</b>
What PPTA members have to say regarding the Review of Achievement Standards and Lit/Num pilots	4–6	13 March 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NZQA/MOE Fortnightly Operational Meeting	7–9	25 August 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NZQA/MOE Fortnightly Operational Meeting	10–15	8 September 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NZQA/MOE Fortnightly Operational Meeting	16–18	22 September 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NZQA/MOE Fortnightly Operational Meeting	19–23	20 October 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NZQA/MOE Fortnightly Operational Meeting	24–26	17 November 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
NZQA/MOE Fortnightly Operational Meeting	27–29	22 February 2023	<b>Release in part.</b>

## Appendix 1: Tables of content in response to Part 1 of your request

			Some information has been redacted as it is not within the scope of your request.
Follow up from lit/num/accessibility meeting	30	21 February 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Lit/num and SAC	31–32	1 September 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Proposal to trial Text-To-Speech functionality in Literacy and Numeracy pilot assessments 2022	33	27 June 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Text to Speech (Polly) Pilot for Literacy and Numeracy Assessments 2022	34–43	7 April 2022 (memorandum mentioned in 'Proposal to trial Text-To-Speech functionality in Literacy and Numeracy pilot assessments 2022' from 27 June)	<b>Release in full.</b>
Support for Deaf and Hard-of-Hearing Learners to complete the Literacy and Numeracy co-requisite assessments	44–48	2 December 2022	<b>Release in full.</b>
Support for Deaf and Hard-of-Hearing Learners to complete the Literacy and Numeracy co-requisite assessments	49–50	8 December 2022	<b>Release in full.</b>
Query from List Seve	51–52	28 February 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request

## Appendix 1: Tables of content in response to Part 1 of your request

[Review] Draft paper for the NCEA Oversight Group regarding support for Deaf and Hard-of-Hearing Learners to complete the Literacy and Numeracy co-requisite assessments	53–57	5 December 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request
Amending SAC Information to say Reading CAA doesn't allow Polly text-to-speech	58–60	13 February 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request
Feedback on Instructions for Readers & Writers/Typists for Lit/Num	61–65	2 February 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Final Wording - Polly and SAC	66–67	10 March 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request
Report	68–70	15 February 2023	<b>Release in full.</b>
Running and AE response by you	71–72	3 June 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
YES!!! Spellcheck	73–75	15 November 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.

## Appendix 1: Tables of content in response to Part 1 of your request

**Table 5: Document 4 - NZQA & MoE content on pilots being phased, delayed or other changes**

Document name	Pages	Date	Decision on release
Developing Transition Options for Literacy & Numeracy   Te Reo Matatini me te Pāngarau	1–2	21 December 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Education Report: Transition Options for Implementation of the NCEA  Literacy and Numeracy   Te Reo Matatini me te Pāngarau Corequisite	3–11	4 November 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request
Literacy and Numeracy   Te Reo Matatini me te Pāngarau	12–14	In 2022 after 1 June	<b>Release in full.</b>
Literacy & Numeracy   Te Reo  Matatini me te Pāngarau  Transition options for 2024-26 Hui #2	15–23	November 2022	<b>Release in full.</b>
Literacy & Numeracy   Te Reo  Matatini me te Pāngarau  Transition options for 2024-26 Hui #3	24–32	November 2022	<b>Release in full.</b>

Appendix 2: Tables of content in response to Part 3 of your request

**Table 1: Document 5 - NZQA int. comms. on MoE perspectives re. difficulty of std and assessment activities**

<b>Document name</b>	<b>Pages</b>	<b>Date</b>	<b>Decision on release</b>
Decision to release June 2022 Literacy and Numeracy   Te Reo Matatini me te Pāngarau CAAs	1–2	27 October 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request
Email Two.	3	In 2022 after 1 June	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Feedback to Leah	4	29 March 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request
NCEA Te Reo Matatini	5–7	2 September 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Read feedback before this fyi	8–10	12 August 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.

**Table 2: Document 6 - NZQA int. comms. on how students sit test & what aides or assistance**

<b>Document name</b>	<b>Pages</b>	<b>Date</b>	<b>Decision on release</b>
Follow up on Lit/Num from SQAL team meeting 27 March	1–2	28 March 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Co-requisite questions	3–9	13 February 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
Polly draft	10–11	17 April 2023	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request
Last week's enquiry from [REDACTED]	12–13	12 December 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request.
SAC Guidelines	14	6 October 2022	<b>Release in full.</b>

**Table 3: Document 7 - NZQA int. comms. on pilots being phased, delayed or other changes**

<b>Document name</b>	<b>Pages</b>	<b>Date</b>	<b>Decision on release</b>
NCEA Literacy and Numeracy standards become mandatory from 2024	1-2	28 June 2022	<b>Release in full.</b>
Lit/Num - number of assessments events in a year	3	14 July 2022	<b>Release in part.</b>  Some information has been redacted as it is not within the scope of your request