

30 April 2024

[Redacted]

Tēnā koe [Redacted]

Official Information Act Request

Thank you for your request of 3 April 2024, under the Official Information Act 1982, for the following information:

Actual and Budgeted Expenditure:

Please provide a breakdown of the actual and budgeted expenditure on PR and Communications support for the current financial year, as well as the previous two financial years, for the NZQA.

Procurement Process:

For each instance of expenditure on PR and Communications support, please indicate whether the services were procured through an open tender process or if it was a closed process. In accordance with the principles of the Official Information Act, I seek to understand the transparency and competitiveness of the procurement process.

Service Providers:

Please provide the names of the companies, agencies, or individuals that received payment for providing PR and Communications services to the NZQA. Additionally, I request the value of the contracts awarded to each service provider.

The objective of this request is to gain a comprehensive understanding of the NZQA investment in PR and Communications support, the processes by which these services are procured, and the entities that are engaged in providing these services.

Your request has been considered under the Official Information Act 1982.

Actual and Budgeted Expenditure:

Please provide a breakdown of the actual and budgeted expenditure on PR and Communications support for the current financial year, as well as the previous two financial years, for the NZQA.

NZQA spent \$515.00 on public relations in the 2022/2023 financial year.

	Public Relations		Communications	
	Actual \$	Budgeted \$	Actual \$	Budgeted \$
Current financial year	Nil	Nil	Nil	Nil
2022/2023	515.00	519.00	Nil	Nil
2021/2022	Nil	Nil	Nil	Nil

Procurement Process:

For each instance of expenditure on PR and Communications support, please indicate whether the services were procured through an open tender process or if it was a closed process. In accordance with the principles of the Official Information Act, I seek to understand the transparency and competitiveness of the procurement process.

NZQA did not procure any public relations or communications services in the current financial year nor the past two financial years.

Service Providers:

Please provide the names of the companies, agencies, or individuals that received payment for providing PR and Communications services to the NZQA. Additionally, I request the value of the contracts awarded to each service provider.

The name of the company which provided the public relations service to NZQA in 2022/2023 was The PR Company. There was no formal contract between NZQA and The PR Company as the level of expenditure did not require a formal contract.

Your response may be published on our website after five working days. Your name and contact details will be removed before publication.

If you require further assistance or believe we have misinterpreted your request, please contact Elizabeth Templeton in the Office of the Chief Executive, email elizabeth.templeton@nzqa.govt.nz or telephone (04) 463 3339.

You have the right to seek an investigation or review by the Ombudsman of this decision under section 28(3) of the Official Information Act 1982. Details of how to make a complaint can be found at www.ombudsman.parliament.nz. You can also telephone 0800 802 502 or write to the Ombudsman at PO Box 10152, Wellington, 6143.

Nāku nā



Dr Grant Klinkum
Pouwhakahaere/Chief Executive