

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	New Zealand Qualifications Authority
<b>Chief Executive</b>	Dr Karen Poutasi
<b>Disclosure period</b>	1 July 2016 to 30 June 2017

### International, domestic and local travel expenses

#### International Travel

Date(s)	Cost (NZ\$) (exc GST)	Purpose of trip	Nature
May-17	1,501.89	Meetings with Australian Curriculum Assessment Reporting Authority (ACARA) & Charles Fadel	Flights, accommodation, subsistence, taxis
Jun-17	4,806.97	Attendance at World Business Forum - Sydney	Individual Pass, flights, accommodation, subsistence, taxis
<b>Sub total</b>		<b>\$6,308.86</b>	

#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)	Cost (\$) (exc GST)	Purpose	Nature
Jul-16	130.00	Attendance at Prime Ministers Excellence Awards in June 16	Accommodation
Aug-16	459.35	Curriculum discussion with Principals & Ministry of Education (Auckland)	Flights
Sep-16	708.60	Attendance & speaking at Independent Tertiary Education NZ & Pacific Tertiary Education Forum (Christchurch & Auckland)	Flights
Oct-16	386.15	Board Meeting (Auckland)	Flights, accommodation
Nov-16	736.65	Singularity NZ conference (Christchurch)	Flights, accommodation, subsistence, parking
Mar-17	103.13	Minister led cross sector led forum (Auckland) & Women Leaders lunch (Wellington)	Subsistence
Apr-17	98.18	Secondary Principals' Association of NZ (SPANZ) Meetings	Working dinner with guest speaker including parking
July 16 - June 17	1,232.93	Taxi fares during the year visiting above meetings & conferences plus various educational and government agencies around NZ	Taxis
July 16 - June 17	192.92	Other travel booking fees and account charges during the year	n/a
<b>Sub total</b>		<b>\$4,047.91</b>	

#### Local Travel

Date	Cost (\$) (exc GST)	Purpose	Nature
Included within domestic travel above			
<b>Sub total</b>		<b>\$0.00</b>	

<b>Total travel expenses</b>		<b>\$10,356.77</b>	
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### Hospitality

*All hospitality expenses provided by the CE in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

#### Hospitality Offered to Third Parties

Date	Cost (\$) (exc GST)	Purpose	Nature	Reason	Location/s
July 16 - June 17	156.52	Various small gifts (e.g. greenstone pendants) for distribution during the year	Given to some international and other guests	n/a	n/a

<b>Total expenses</b>	<b>\$156.52</b>
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### Gifts and Benefits over \$50 annual value

*All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation*

#### Gifts and hospitality

Date	Description	Offered by	Estimated value (NZ\$) (exc GST)	Comments
Sep-16	Cake and flowers	New Zealand Institute of Sport	100.00	Gift for speaking at farewell of John Fiso

<b>Total gifts &amp; benefits</b>	<b>No. of items = 1</b>	<b>\$100.00</b>
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### All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts*

#### All Other Expenses

Date	Cost (\$) (exc GST)	Nature	Comment / explanation	Location
Aug-16	658.78	Medical Council of NZ	Subscription	n/a
Feb-17	166.50	Harvard Business Review	Subscription	n/a
Mar-17	1,800.00	NZ College of Public Health Medicine	Subscription	n/a
Jun-17	500.00	NZ Global Women	Subscription	n/a
Jul 16 - Jun 17	1,088.63	Telephone	Mobile & other telephone charges for the year	n/a
<b>Total other expenses</b>	<b>\$4,213.91</b>			