

## Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name</b>	New Zealand Qualifications Authority
<b>Chief Executive**</b>	Dr Karen Poutasi
<b>Disclosure period start***</b>	1 July 2018
<b>Disclosure period end***</b>	30 June 2019
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Chief Executive approval****</b>	This disclosure has been approved by the Chief Executive
<b>Other sign-off****</b>	The disclosure has been approved by the CFO

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

**Throughout this workbook, input cells are shaded light blue.**

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$12,268.06</b>	Figures exclude GST	<b>Number offered</b>	<b>4</b>
<b>Hospitality</b>	<b>\$0.00</b>	Figures exclude GST	<b>Number accepted</b>	<b>4</b>
<b>Other expenses</b>	<b>\$5,676.39</b>	Figures exclude GST	<b>Number declined</b>	<b>0</b>
<b>International Travel</b>	<b>\$9,485.38</b>	Figures exclude GST		
<b>Domestic Travel</b>	<b>\$2,782.68</b>	Figures exclude GST		
<b>Local Travel</b>	<b>\$0.00</b>	Figures exclude GST		





## Chief Executive Expense Disclosure

<b>Organisation Name</b>	New Zealand Qualifications Authority
<b>Chief Executive</b>	Dr Karen Poutasi
<b>Disclosure period start</b>	1 July 2018
<b>Disclosure period end</b>	30 June 2019
<b>GST on costs</b>	Figures exclude GST
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.  
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
August 18	\$673.22	Medical Council of New Zealand	Subscription fees	n/a
March 19	\$1,921.74	NZ College of Public Health Medicine	Subscription fees	n/a
March 19	\$177.80	Harvard Business Review	Subscription fees	n/a
June 19	\$500.00	NZ Global Women	Subscription fees	n/a
Nov 18	\$1,290.44	Replacement mobile phone	Telephone	n/a
July 18 - June 19	\$1,021.02	Mobile and other telephone charges for the year	Telephone	n/a
Feb 19	\$92.17	Gift for consultant being a panel member in senior recruitment process	Gift voucher and card	n/a
<b>Total other expenses</b>	<b>\$5,676.39</b>			

