

Secretary or Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off

Organisation Name	New Zealand Qualifications Authority
Secretary or Chief Executive	Dr Grant Klinkum
Disclosure period start	1 July 2024
Disclosure period end	30 June 2025
Agency totals check	Data and totals checked on all sheets
Secretary or Chief Executive approval	This disclosure has been approved by the Chief Executive
Other sign-off	This disclosure has been approved by the Chief Financial Officer

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
Travel expenses	\$1,741.60	Figures exclude GST		Number offered	3
Hospitality	\$0.00	Figures exclude GST		Number accepted	3
Other expenses	\$251.15	Figures exclude GST		Number declined	0
International Travel	\$111.86	Figures exclude GST			
Domestic Travel	\$1,611.62	Figures exclude GST			
Local Travel	\$18.12	Figures exclude GST			

Public Service Secretary or Chief Executive Expense Disclosure	
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Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by Public Service secretary or chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)				
Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
Jun25	\$111.86	Travel to Melbourne for NVETRAC meeting	Taxis	Australia
Subtotal - international travel		\$111.86		

Domestic Travel (within NZ, including travel to and from local airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
Sep24	\$565.92	Attendance at the ITENZ conference in Auckland	Airfare and taxis	Auckland
Apr25	\$993.62	Attendance at the NZAI conference in Auckland	Airfare, hotel, meals & taxis	Auckland
July 23 - June 24	\$52.08	Other travel booking fees and account charges during the year	Booking fees and charges	n/a
Subtotal - domestic travel		\$1,611.62		

Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
Sep24	\$18.12	Speaking at the Board of Te Rito Maioha Early Childhood NZ. Taxi to their office in Thorndon	Taxi	Wellington
Subtotal - local travel		\$18.12		

Total travel expenses	\$1,741.60
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Hospitality Offered to Third Parties*				
All hospitality expenses provided by the Public Service secretary or chief executive in the context of their job to anyone external to the Public Service or statutory Crown entities.				
Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
		None		
Total hospitality expenses		\$0.00		

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All Other Expenses				
<i>All other expenditure incurred by the Public Service secretary or chief executive that is not travel, hospitality or gifts. Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.</i>				
Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with PSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
July 2024 - August 2024	\$40.40	Mobile telephone costs for part year including data. Became a corporate cost for the rest of the year.	Telephone	n/a
September 2024	\$54.23	e-book	Other Personnel Expense	n/a
April 2025	\$156.52	Royal society of New Zealand Membership Fee 2024-2025	Subscriptions	n/a
Total other expenses		\$251.15		

Public Service Secretary or Chief Executive Gifts and Benefits Disclosure

Organisation Name	New Zealand Qualifications Authority
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	Gifts and Benefits over \$50 annual value
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Include all gifts, invitations to events and other hospitality , of \$50 or more in total value per year, offered to the Public Service secretary or chief executive by people external to the Public Service.
Include all gifts, invitations or other hospitality whether accepted or declined .

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
13 December 2024	Cupcake Sweeties 24x cupcakes	Accepted	Skills Group	\$149.00	Distributed to staff
8 October 2024	Jute shopping bag that included a grey felt document holder, a gery toilet bag, a blue lunch pouch and a black umbrella	Accepted	South African Qualifications Authority (SAQA)	Under \$100	Distributed to staff
29 May 2025	Unframed Aborigine Artwork	Accepted	Australasioan Curriculum, Assessment and Certification Authorities (ACACA)	\$852.00	Put on display
Total count of gift/benefit entries:	Offered	3			
	Accepted	3			
	Declined	0			