

New Zealand Qualifications Authority (NZQA)				
Karen Poutasi - Chief Executive		Period 01/07/2013 - 30/06/2014		
International travel	Credit card expenses			
Date	Amount (NZ\$)	Purpose (eg, attending conference on...)	Nature (eg, hotel costs, travel, etc)	Location/s
Nov-13	1,038.17	Senior Secondary Schools Qualification Recognition Project	Hotel and subsistence costs	Seoul
Dec-13	69.19	International Higher Education Conference	Rail travel	London
International travel	Non-credit card expenses			
Dec-13	5,389.62	International Higher Education Conference/visits to colleague agencies	Flights and rail travel	London
Dec-13	2,403.10	International Higher Education Conference/visits to colleague agencies	Accommodation and subsistence costs	London
Domestic travel	Credit card expenses			
Date	Amount (NZ\$)	Purpose (eg, visiting district offices ...)	Nature (eg, hotel costs, travel, etc)	Location/s
Jul-13	108.20	Visiting various clients (e.g ITPs, PTEs, Universities etc)	Parking, subsistence and card fees	Wellington, Christchurch
Aug-13	63.60	Visiting various clients (e.g ITPs, PTEs, Universities etc)	Parking, subsistence and card fees	Wellington, Auckland
Sep-13	166.90	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Parking, subsistence and card fees	Wellington
Oct-13	4.60	n/a	Card fees	n/a
Nov-13	4.60	n/a	Card fees	n/a
Dec-13	4.60	n/a	Card fees	n/a
Jan-14	33.60	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Parking and card fees	Wellington
Feb-14	4.60	n/a	Card fees	n/a
Mar-14	4.60	n/a	Card fees	n/a
Apr-14	4.60	n/a	Card fees	n/a
May-14	42.40	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Café and card fees	Wellington
Jun-14	39.60	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Parking and card fees	Wellington
Domestic travel	Non-credit card expenses			
Jul-13	3,652.26	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Airfares, booking fees, taxis, parking	Wellington, Auckland, Napier, Rotorua, Timaru, Hamilton, Dunedin, Nelson, Christchurch
Aug-13	2,104.61	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Airfares, booking fees, taxis, car hire	Wellington, Auckland, Christchurch, Westport, Rotorua, Dunedin
Sep-13	1,871.78	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Airfares, booking fees, taxis, car hire, parking	Wellington, Auckland, Christchurch, Hamilton
Oct-13	90.07	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Taxis	Wellington
Nov-13	178.71	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Taxis	Wellington
Dec-13	62.17	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Taxis	Wellington
Jan-14	533.78	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Airfares, taxis, booking fees	Wellington & Auckland
Feb-14	95.42	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Taxis	Wellington
Mar-14	85.84	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Taxis	Wellington
Apr-14	371.54	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Airfares, taxis, booking fees	Wellington & Auckland
May-14	871.91	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Airfares, taxis, booking fees	Wellington, Nelson, Hamilton
Jun-14	240.14	Visiting various clients (e.g ITPs, PTEs, Universities, Schools etc)	Taxis	Wellington
Total travel expenses for the year	19,540.21			

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<i>Hospitality provided</i>	<i>Credit Card expenses</i>			
Date	Amount (NZ\$)	Purpose (eg, hosting delegation from ...)	Nature	Location/s
	Nil			
<i>Hospitality provided</i>	<i>Non-Credit Card expenses</i>			
	Nil			
<i>Total hospitality expenses for the year</i>	Nil			

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Other	Credit card expenses		
Date	Amount (NZ\$)	Purpose (eg, farewell for long-serving staff members)	Location
	Nil		
Other	Non-credit card expenses		
Date	Amount (NZ\$)		
Sep-13	568.87	Subscription - Medical Council of New Zealand	n/a
Dec-13	940.80	International Higher Education Conference Fee	London
Apr-14	1,680.87	2014 Fellowship Fee (NZ College of Public Health Medicine Inc)	n/a
Jul 13 - Jun 14	1,195.78	Mobile & telephone charges for the year to June 2014	n/a
Total other expenses for the year	4,386.32		

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<i>Gifts & Hospitality accepted (over \$100 in estimated value)</i>				
<i>To include such items as meals, tickets to events, gifts from overseas counterparts, travel or accommodation (including that accepted by immediate family members).</i>				
<i>Gifts</i>				
Date	Description	Offered by	Estimated value (NZ\$)	
			Nil	
<i>Hospitality</i>				
Date	Description	Offered by	Estimated value (NZ\$)	
			Nil	