

New Zealand Qualifications Authority (NZQA)

Karen Poutasi - Chief Executive		Period 01/01/2011 - 30/06/2011		
International travel		Credit card expenses		
Date	Amount (NZ\$)	Purpose (eg, attending conference on...)	Nature (eg, hotel costs, travel, etc)	Location/s
May-11	283.59	Sydney Trip	Hotel and subsistence	Sydney
International travel		Non-credit card expenses		
Jan-11	422.82	Visiting colleague agencies in UK (e.g. QAA, HEFCE) - see previous 6 monthly disclosure for more information	Various travel & subsistence costs that came through after prior 6 months disclosure completed	London
May-11	524.60	Visit with the Tertiary Education Quality Standards Agency and the Australian Skills Quality Authority	Airfares & other travel	Sydney
Domestic travel		Credit card expenses		
Date	Amount (NZ\$)	Purpose (eg, visiting district offices ...)	Nature (eg, hotel costs, travel, etc)	Location/s
Jan-11	128.65	Various travel	Parking costs	Various
Mar-11	46.60	Various travel	Parking costs	Various
Apr-11	86.60	Various travel	Parking costs	Various
Jun-11	92.00	Various travel	Parking costs	Various
Domestic travel		Non-credit card expenses		
Jan-11	65.40	Various travel	Taxis, parking	Various
Feb-11	817.33	Various travel	Airfares, taxis	Wellington, Auckland
Mar-11	847.47	Various travel	Airfares, taxis	Wellington, Christchurch
May-11	23.86	Various travel	Taxis	Wellington
Jun-11	522.45	Various travel	Airfares, taxis	Wellington, Auckland
Total travel expenses for the 6-monthly period				
	3,861.37			

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<i>Hospitality provided</i>	<i>Credit Card expenses</i>			
Date	Amount (NZ\$)	Purpose (eg, hosting delegation from ...)	Nature	Location/s
	Nil			
<i>Total hospitality expenses for the 6-monthly period</i>	Nil			

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Other	Credit card expenses			
Date	Amount (NZ\$)	Purpose (eg, farewell for long-serving staff members)	Location	
Jan-11	297.95	Gifts for guest speakers and flowers	Wellington	
Other	Non-credit card expenses			
Date	Amount (NZ\$)			
Jun-11	1,771.00	Subscription for NZ College of Public Health Medicine	n/a	
Jan-11 to June-11	570.99	Mobile phone charges for the 6 month period	n/a	
Total other expenses for the 6-monthly period	2,639.94			

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<i>Gifts & Hospitality accepted (over \$100 in estimated value)</i>			
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To include such items as meals, tickets to events, gifts from overseas counterparts, travel or accommodation (including that accepted by immediate family members).

<i>Gifts</i>			
Date	Description	Offered by	Estimated value (NZ\$)
			Nil
<i>Hospitality</i>			
Date	Description	Offered by	Estimated value (NZ\$)
			Nil