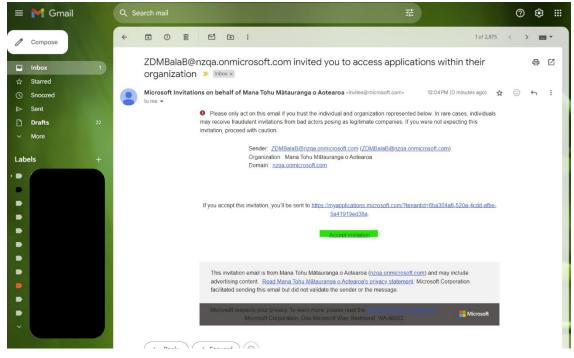
Steps to do MFA using your Phone (Authenticator APP not required)

Step 1: Accept your Invitation from your Email Inbox



Step2: Choose your NZQA guest account profile (the email address you provided)



Step3: choose the option "I want to set up a different method" which is highlighted in green **NOTE:** Do not click on next or the option underlined in RED.

Keep your account secure

	Start by getting the app
	On your phone, install the Microsoft Authenticator app. Download now
	After you install the Microsoft Authenticator app on your device, choose "Next".
	I want to use a different authenticator app
	Nex
luvant to cot	up a different method
<u>r want to set i</u>	<u>up a different method</u>

Step 4: click on the drop-down menu from the box below.

Microso	ft Authenticator
	Start by getting the app On your phone, install the Microsoft Authenticator app. Download now After you install the Microsoft Authenticator app on your device, choose "Next". I want to use a different authenticator app
<u>I want to set up</u>	a different method or one of the set of the

Step 5: choose **Phone** method (underlined in green)

Microsoft Authe	nticator
Start by g	getting the app
On your phon	ne, install the Microsoft Authenticator app. Download now
After you inst	all the Microsoft Authenticator app on your device, choose "Next".
I want to use	a different authenticator app
	Choose a different method \times Next
I want to set up a different me	Which method would you like to use? Choose a method
	Authenticator app Phone

Step 6: Set the region to New Zealand and add your phone number

NZQA			?	•
	Keep your ad	count secure		
	Phone You can prove who you are by answering a call on you What phone number would you like to use? New Zealand (+64)	022-123-12343-1323	a ay	
	<u>l want to set up a different method</u>			

Step 7: You will receive a call for verification

Pick the call and click on "#" hash sign.

Keep your account secure	
Phone We're calling +64 021 123 123 now.	Back
l want to set up a different method	

Step 8: one you see the "Success" prompt hit next. Now your successfully registered form MFA.

