To be completed by candidate

**NSN** | | | | | | | | | |

**School Code** | | | | |

SUPERVISOR'S USE ONLY

**32405 TERM 3**

Draw a cross through the box (☒) if you have NOT written in this booklet ☐

+

Mana Tohu Mātauranga o Aotearoa
New Zealand Qualifications Authority

# Literacy 2026

## 32405 Write texts to communicate ideas and information

Credits: Five

## WEEK ONE | 7–11 SEPTEMBER 2026

| OUTCOMES | |
|---|---|
| 1 | Write meaningful texts for different purposes and audiences. |
| 2 | Use written language conventions to support communication. |

Enter your National Student Number (NSN) and School Code into the space above.

**You should attempt ALL the questions in this booklet.**

If you need more room for any answer, use the extra space provided at the back of this booklet.

Check that this booklet has pages 2–15 in the correct order and that none of these pages is blank.

Do not write in the margins (////). This area will be cut off when the booklet is marked.

**YOU MUST HAND THIS BOOKLET TO THE SUPERVISOR AT THE END OF THE EXAMINATION.**

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## QUESTION ONE: Email



Potential future jobs

Write between 150 and 250 words.

Your careers advisor is planning a 'future jobs' day and wants to invite speakers who have careers that interest students.

**Write an email to your careers advisor to explain what job you are considering for your future and why.**

Some possible ideas you could use include:

- cafe manager
- fitness instructor
- programmer
- farmer
- plumber
- florist.

**In your answer, you should:**

- introduce yourself briefly
- describe ONE job you are interested in finding out more about
- explain why you are considering that job.

**You will be marked on:**

- length: writing a minimum of 150 words
- ideas: providing information and details that are appropriate for your audience and purpose
- structure: organising your ideas clearly and appropriately, with a clear beginning, middle, and ending
- language choices: choosing words and sentences that are appropriate for your audience and purpose
- accuracy: using correct spelling, punctuation, and grammar.

**PLANNING (OPTIONAL)**
**Writing in this box will not be marked.**

Begin your answer here:

## QUESTION TWO: Article

Write between 250 and 350 words.

**Write an article for a community or school website on ONE of the following topics.**

***EITHER*: Topic A**
**Music is an important part of teenage life.**
Do you agree? Disagree? Perhaps you can think of ideas for both sides?

Some possible ideas you could use include:

- self-expression
- relaxation
- distraction
- cost.



Making music

***OR*: Topic B**
**What are three pieces of advice you could give to students working on a group project?**
Explain why your advice is important.

Some possible ideas you could use include:

- clear roles
- sharing work
- regular check-ins
- respecting differences.



Group work skills

**You will be marked on:**

- length: writing a minimum of 250 words
- ideas: providing information and details that are appropriate for your audience and purpose
- structure: organising your ideas clearly and appropriately, with a clear beginning, middle, and ending
- language choices: choosing words and sentences that are appropriate for your audience and purpose
- accuracy: using correct spelling, punctuation, and grammar.

**PLANNING (OPTIONAL)**
**Writing in this box will not be marked.**

Begin your answer here:

**This page has been deliberately left blank.**
**The assessment continues on the following page.**

## QUESTION THREE

Select (◯ or ✔) the correct answer to each part of the question.

(a) Choose (◯) the best option in the shaded box to complete this sentence.

I were | will | am excited for the game today.

(b) Select (✔) the answer that uses the correct punctuation.

- ☐ I enjoy swimming? Do you swim in the ocean?
- ☐ I enjoy swimming? Do you swim in the ocean.
- ☐ I enjoy swimming. Do you swim in the ocean?
- ☐ I enjoy swimming. Do you swim in the ocean.

(c) Choose (◯) the best option in the shaded box to complete this sentence.

I love to play tennis, but not if it's too compete | competitive | competition .

(d) Choose (◯) the best option in the shaded box to complete this sentence.

You need to commit | committ | comit if you want to play on the team.

(e) Choose (◯) the best option in the shaded box to complete this sentence.

The goal posts are too far away – do we need to move it | that | them ?

(f) Select (✔) the answer that uses the correct punctuation.

- ☐ We are happy our rugby team won the game. But it was a close one although the players were exhausted. They never stopped trying.
- ☐ We are happy our rugby team won the game, but it was a close one. Although the players were exhausted, they never stopped trying.
- ☐ We are happy our rugby team won the game but it was a close one although the players were exhausted, they never stopped trying.
- ☐ We are happy our rugby team won the game. But it was a close one. Although the players were exhausted. They never stopped trying.

(g) Choose (◯) the best option in the shaded box to complete this sentence.

The players' boots are | am | is muddy after the game.

(h) Select (✔) the answer that uses the correct punctuation.

- ☐ hiking is a fun challenge i want to hike up mount taranaki.
- ☐ Hiking is a fun challenge. I want to hike up mount taranaki.
- ☐ Hiking is a fun challenge i want to hike up Mount Taranaki.
- ☐ Hiking is a fun challenge. I want to hike up Mount Taranaki.

**Extra space if required.**
**Write the question number(s) if applicable.**

QUESTION NUMBER

**Acknowledgements**
Material from the following sources has been adapted for use in this assessment:

**Question One**
stock.adobe.com/1799785490

**Question Two**
Music: stock.adobe.com/702746116; group work: stock.adobe.com/1686704634