

Assessment Schedule for 32405 - Write texts to communicate ideas and information.

Writing Rubric	No Evidence	Minimal evidence	Weak Evidence	Sufficient Evidence	Strong Evidence
<p>Content Quality of ideas/information and their development.</p> <p>Focus on what is said (rather than how it is said).</p>	No response or limited to a few words or lines.	Idea(s) / information not relevant/ appropriate for purpose and audience, and/or lack sufficient detail.	Idea(s)/ information show some relevance / appropriateness for purpose and audience. Ideas are simple / straightforward with little development.	Idea(s)/ information are relevant and appropriate for purpose and audience. Ideas show evidence of development / elaboration.	Idea(s) / information elaborated with specific details / examples/reasons that work together to build reader understanding.
<p>Language Choices Appropriateness for purpose and audience e.g., sentence types and variety; word choice; language features</p>	No response or limited to a few words or lines.	Vocabulary, register, tone, not appropriate for purpose and audience. Sentences overly repetitive.	Vocabulary, register, tone, sentence composition sometimes appropriate for purpose and audience but lack variety / interest / consistency.	Vocabulary, register, tone, sentence composition appropriate for purpose and audience with some variety / interest for the reader.	Vocabulary, register, tone, sentence composition work effectively for purpose and audience.
<p>Structure/ organisation Overall flow of ideas across the text as a whole (connection and coherence)</p>	No response or limited to a few words or lines.	Text structures inappropriate / do not assist reader understanding.	Text structures evident but used inconsistently / inappropriately. Text may lack coherence or require reader to 'fill in the gaps'.	Text structures support reader understanding of ideas / information through logical sequencing / linking / paragraphing.	Text structures clearly support the communication of ideas/information to the reader (overall coherence and cohesion). Paragraphs may be used.
<p>Accuracy Correct use of text conventions (grammar, punctuation, spelling). Includes correct use of sentence structures, tenses, singular/plural forms, pronouns, and verb forms.</p>	No response or limited to a few words or lines.	Technical errors (grammar, punctuation, spelling) interfere with meaning / reader understanding.	Text conventions (grammar, punctuation, spelling) communicate idea(s) / information but require work from the reader.	Text conventions (grammar, punctuation, spelling) used with sufficient accuracy to communicate idea(s) / information clearly.	A range of text conventions (grammar punctuation spelling) used with accuracy and control to communicate idea(s) / information effectively.