**Application for a student in a school without Consent to Assess to enter for NCEA external examination(s) managed by NZQA through a link school that holds Consent to Assess**

**Note:**

1. There is no obligation on the part of any school to act as a link school for students wishing to enter for NCEA.
2. A school whose Principal or Principal’s Nominee agrees on behalf of the school to perform the linking or any other services for student(s) at a school without Consent to Assess may, at its discretion, recover from the student(s) or their school costs incurred in the process.
3. A [pre-approved sub-contracting agreement](https://www.nzqa.govt.nz/providers-partners/approval-accreditation-and-registration/secondary-school-consent-to-assess/subcontracting-third-party-consent/) is required where the non-consented school engages with a consented link school for the purposes of internal assessment for NCEA and/or external assessment managed by the link school.

**Section A: Please complete:**

|  |
| --- |
| Student Name: |
| National Student Number (NSN): |
| Date of Birth: |
| Address: |
| Telephone: |
| Email: |
| Name of link School: |
| Year applying for: |

The student is applying to undertake

Assessment by external examination

*(Complete Section B)*

Recognition of Prior Learning (RPL) for NZTA Class 1 Driver Licence

**(***Complete and attach* [*NZTA Class 1 Driver Licence - RPL*](https://www.nzqa.govt.nz/ncea/subjects/class-1-driver-licence/))

**Section B: Assessment by external examination**

This section of the form needs to be completed as verification that the school is prepared to act as a link school and carry out the responsibilities related to NCEA external examinations. NZQA’s expectation of the link school is to:

1. carry out the necessary administration tasks for entering students in external examinations
2. provide the student with access to an examination centre
3. make application for and accommodate all requirements for Special Assessment Conditions entitlements that are granted to the student.

|  |  |
| --- | --- |
| **Subject name(s) and external standard(s) to be entered:** | |
| **Subject Name** | **Standard** |
|  |  |
|  |  |
|  |  |
|  |  |

**For entry into New Zealand Scholarship subject(s)**

|  |
| --- |
| Scholarship subject name(s) to be entered: |
| Name of Student:    I attest that I am school student who is a secondary school equivalent. |
| Signature of Student: Date: |
| Witnessed by School Principal name:  Signature of School Principal: Date: |

**Signatures:**

|  |
| --- |
| Signature of student: |
| Signature of parent/caregiver: |
| Name of Principal or Principal’s Nominee of school (non-consented): |
| Signature of Principal or Principal’s Nominee of school (non-consented): |
| Name of Link School Principal or Principal’s Nominee: |
| Signature of Link School Principal or Principal’s Nominee: |

**Once completed a copy of this form should be retained by the link school and applicant.**

**A copy must also be submitted to the link school’s School Relationship Manager.**