

MANAGING NATIONAL ASSESSMENT REVIEW

School:



MNA review visit date:

Principal:

Principal's Nominee:

BOT Chairperson:

Please refer to the accompanying leaflet and letters for the purpose, scope and possible outcomes of the Managing National Assessment review.

Information we need from you

At least **ONE** week before the visit please email to me the following information on assessment for national qualifications:

- Board of Trustees policy;
- any other relevant policies;
- staff assessment handbook(s) or guidelines;
- information provided to students on assessment for qualifications;
- sample course outlines and/or assessment statements in each curriculum area being interviewed
- HOD/teacher pre-review responses
- and** this completed document;

Please list the staff who contributed to the next section of this document:

Staff member	Role

School:

PRE-REVIEW FEEDBACK

Changes you have made and why?

Your school

- What are any unique features of your school that have an impact on student achievement for qualifications?

Actions taken in response to the last Managing National Assessment review

- What actions have been taken and/or changes made in response to the last Managing National Assessment review?

How you ensure credible assessment for qualifications

- What are the three most important processes your school has in place to ensure assessment for qualifications is credible?

1.

2.

3.

Assessment Practice review *(use the green section in MNA leaflet for guidance)*

- What policies, procedures or practices have been reviewed and why?
- What changes have been made?
- How effective have these changes been and how do you know?

Internal and external moderation review *(use the pink section in MNA leaflet for guidance)*

- What policies, procedures or practices have been reviewed and why?
- What changes have been made?
- How effective have these changes been and how do you know?

Data management and analysis review *(use the orange section in MNA leaflet for guidance)*

- What policies, procedures or practices have been reviewed and why?
- What changes have been made?
- How effective have these changes been and how do you know?

Communication review *(use the blue section in MNA leaflet for guidance)*

- What policies, procedures or practices have been reviewed and why?
- What changes have been made?
- How effective have these changes been and how do you know?

Any other comments you would like to add?