

Questions and answers about moderation selection

1. I have fewer than 6 students completing the standard. What do I do?

For external moderation, submit all the student work available but do not send more than 2 samples of work graded at N.

2. How can we make it more manageable for subjects that have to record student performances?

Your selection should be made from a sufficiently large sample of students being assessed for a standard. For example, it may be useful to have a selection process for deciding which classes will be recorded, and after assessment is complete, the selection will be made from those classes.

3. What do we do if there is no student work available for a standard because all students in the class got Not Achieved when they had an adequate assessment opportunity and did not take it?

There is no pool of students who submitted work, so therefore there is no work to select. Discuss changing your moderation plan with your School Relationship Manager.

4. How many samples should we send in for unit standards?

If the Unit Standard is one where only Not Achieved or Achieved results are available you only send four samples, but do not send more than 2 graded at N.

5. Where else can I get feedback and information from moderators about national standards and assessment decisions?

NZQA offers Moderator Best Practice Workshops and help for internally assessed standards in our Learning Management System, Pūtake.

[Log in to Pūtake](#)

Prior to teaching and assessing you can ask the Moderator for clarification of an internal standard.

[Request clarification of an internal standard.](#)