

Secondary School Statistics

Enrolment-Based Measure (EBM) of NCEA Attainment

For further definitions and information about how the Secondary School Statistics data is created, collected, and organised, refer to NZQA's *Statistics User Guide* available on NZQA's Secure Extranet under "Statistics".

What school is a student counted at?

Students are counted at the **last school** they were enrolled at for more than one day during the academic year.

Note that students:

- must be enrolled for **more than** one day (an enrolment of one day is assumed to be an administrative error)
- that have been enrolled for 70 calendar days or more (see [What is the 70 day rule?](#)) are included in school and national level results
- that have been enrolled for fewer than 70 calendar days are only included in national level results

Data Source(s)

This information is sourced from ENROL where the student exists in ENROL. Otherwise, NZQA Enrolments become the source.

Correcting Data

Schools can correct the enrolment information of students at their school (e.g. the First Day of Attendance date) directly in ENROL.

Schools can make corrections to enrolment information for students who are no longer at the school **only** if it was the last school the student attended, **and** the student has not enrolled at another school. In other circumstances, schools are not able to correct the enrolment information directly. In some circumstances, the Ministry of Education may be able to change incorrect details in the ENROL system. Schools can request this by contacting ENROL Data Quality (enrol.dataquality@education.govt.nz).

If the student does not exist in ENROL, please contact your School Relationship Manager for corrections relating to NZQA enrolments.

What is the 70 day rule?

Students are included in school level results **for the last school they were enrolled at**.

However, their information will be hidden from school level results at their last school if they have not been enrolled for **70 calendar days or more** at that school (they will also not be reported against any other previous school the student may have attended). Students who have been enrolled for 70 calendar days or more have had sufficient time to engage in an assessment programme.

Note that 70 days:

- are calendar days (not school days or actual days attended)
- must occur (start) during the period 1 February to 15 December (inclusive) to be included in school level reporting
- must be continuous at the same school.

Students enrolled for fewer than 70 days are reported in the national level statistics only.

How are Alternative Education students identified?

Alternative Education (AE) provides educational and pastoral support for students who have disengaged from mainstream schooling.

The *enrolling school* maintains educational and pastoral responsibility for students while they are enrolled in their school and are attending alternative education. The enrolling school remains responsible for the student's educational success, including their achievement results.

<http://alternativeeducation.tki.org.nz/Alternative-education>

Data Source(s)

Students attending an AE are identified from the Ministry of Education's AE system.

Correcting Data

Schools can contact their Local Ministry of Education Office to check and request corrections to the information recorded.

How are Teen Parent Unit students identified?

A Teen Parent Unit (TPU) is an educational unit, attached to an established state or state integrated school, for teenage students who are pregnant or already parents.

Teen Parent Unit students are **not** included in school level results by default.

Data Sources

Students attending a Teen Parent Unit are identified from ENROL.

Correcting Data

See [What school is a student counted at?](#) for information on correcting data in ENROL.

How are deceased students treated?

Students who have died are **excluded** from national and school results for the academic year of their death, regardless of when the death occurred during the year. Students will remain in the national and school results for academic years prior to their death.

Data Sources

Students are identified as deceased from the following sources (any one of):

- NZQA
- National Student Index (NSI)
- ENROL (Leave Reason)

Correcting Data

Schools can request a correction to a student's deceased status or date of death by

- Contacting their NZQA School Relationship Manager.
- Updating the student's ENROL record (Leave Reason) or by contacting ENROL Data Quality (enrol.dataquality@education.govt.nz).

Why is a student counted in Year Level X?

The term **Year Level** is used to describe either the number of years of schooling a student has received, or the general level at which the student is learning. For example, most students studying towards NCEA Level 1 will be in Year 11 - within the Enrolment-Based Measure these students are considered to be at Year Level 11.

Data Sources

A student's Year Level is sourced from the following (in order):

- NZQA
- School Roll Returns (SRR)
- ENROL

If a Year Level is not available from one of these three sources it is calculated based on the student's age as at 1 May.

Correcting Data

Schools can request a correction to a student's Year Level:

- For any students reported to NZQA, schools can correct the Year Level by contacting their School Relationship Manager.
- Any students who are not reported to NZQA but whom the Ministry of Education has identified as enrolled at the school cannot be corrected. This is because a fixed snapshot of the data is created at the end of the academic year. Please ensure and/or take extra steps necessary to confirm that a Student's Year Level is correct when it is entered.
- Updating the student's Current Year Level in ENROL or by contacting ENROL Data Quality (enrol.dataquality@education.govt.nz).