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| **Alternative Evidence Gathering Template – Internal Assessment** |  |
| These templates must only be used to record student achievement and report results where remote assessment is the only practical option and the collection of direct assessment evidence from students has not been at all possible. ‘Alternative Evidence’ is student evidence for internally assessed standards that has been seen or heard within the teaching and learning programme. These templates do not signal a reduction in what is accepted for each grade, but rather a means of summarising evidence for reporting. These templates must be viewed in conjunction with the standard and assessment advice forwarded to schools to ensure that valid, credible and reliable assessment and learning has occurred before the standard is awarded. While physical evidence of student work does not need to be attached, the assessor decisions made must also be verified internally before reporting results. |  |
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| Student ID | Student 1 | Subject | Business Studies | Level | 3 |
| Notes |  | Standard No. | 91383 | Version | 2 |
| Standard Title | Analyse a human resource issue affecting businesses  | Credits | 3 |
|  |  |  |
| **Achieved** | **Merit** | **Excellence** |
| Analyse a human resource issue affecting businesses.  | Analyse, in depth, a human resource issue affecting businesses.  | Comprehensively analyse a human resource issue affecting businesses.  |
|  |  |  |
| **Key requirements (list):** | A | M | E | **Describe or attach the evidence considered.**  | **Explain how the judgement was made.** |
| Provide evidence that a complex HR problem affects businesses.  |[ ]   |  |  |  |
| Explain the HR issue.  |[ ]   |  |  |  |
| Explain a possible solution the business could implement, stating business knowledge relevant to the solution, and a Māori business concept/s where relevant.  |[ ]   |  |  |  |
| Fully explain the HR issue.  |  |[ ]   |  |  |
| Fully explain at least two solutions the business could implement, including business knowledge relevant to the solution, and a Māori business concept/s where relevant.  |  |[ ]   |  |  |
| Provide evidence from a range of sources that a complex HR problem affects businesses.  |  |  |[ ]   |  |
| Evaluate the HR issue.  |  |  |[ ]   |  |
| Evaluate possible solutions, recommending the best possible solution by integrating business knowledge relevant to the HR cycle, and a Māori business concept/s where relevant.  |  |  |[ ]   |  |
|  |  |  |  |  |  |
| **Sufficiency statement** | **Internal Verification**  |
| Achievement | All of A is required [x]  | Assessor: Date:  |
| Merit | All of A and M is required [x]  | Verifier: Date:  |
| Excellence | All of A, M and E is required [x]  | Verifier’s school:  |
| MARK OVERALL GRADE | N [ ]  | A [ ]  | M [ ]  | E [ ]  | Comments:  |

For the purpose of national external moderation:

* only six WORD templates are required where available
* samples are not required to be randomly selected
* there should be one each of N, A, M, E and up to 2 others
* descriptions of evidence and explanations of judgements are not required for all other students, and a spreadsheet may be used.