



2024 NCEA Level 2 and Level 3 Dance External Assessment Information

20 July 2024 v1

NZQA

Mana Tohu Mātauranga o Aotearoa
New Zealand Qualifications Authority



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Section 1: Information for the Dance teacher

1. Assessment overview

Information supporting the 2024 NCEA L2 and L3 Dance external assessments.

The following standards require showing a recording of a dance performance to all candidates. This recording may be from the approved list in the Assessment Specifications or may be produced by the school.

Level 2: 91211	Provide an interpretation of a dance performance with supporting evidence
Level 3: 91594	Analyse a dance performance

2. Key dates

4 November	The school provides the NCEA Level 3 Dance recording to the Exam Centre Manager (and NZQA if necessary).
5 November	NCEA Level 3 Dance examination (9.30 am). Schools submit the recording to NZQA by 5.00 pm.
27 November	The school provides access to NCEA Level 2 Dance recording to the Exam Centre Manager (and NZQA if necessary).
29 November	NCEA Level 2 Dance examination (9.30 am). Schools submit the recording to NZQA by 5.00 pm.

3. Preparation of Dance recordings

For each of the standards, schools must provide two copies of a recording of a dance performance of 3 - 6 minutes in duration to the ECM, which meets criteria specified in the 2024 [Assessment Specifications](#).

Where the recording is not a dance performance listed in the specifications, **the recording must be submitted to NZQA** via [Provider log in](#) and uploaded against the first candidate entered for the standard.

3.1 File naming

The recording should be uploaded against only the first candidate entered for the standard.

The file name of the file must follow a strict naming convention. NZQA's file naming convention is:

[School No]-[NSN]-[Standard No].[extension]

Example: 0045-345678912-91211.mp4

Note: The school number must be padded with leading zeros to 4 digits. For example, 0123, 0023, 0004.

If an mp4 version is not available, the file type must be able to be played within a Windows environment using either VLC or Windows media player.

The recording should contain only the work that is to be viewed by the candidates during the examination.

If you are unable to meet these requirements, please contact NZQA on 0800 697 296.

4. Digital submissions

All dance performance recordings for NCEA Level 2 and 3 Dance are now required to be digitally submitted to NZQA via the [Provider log in](#) by **5.00 pm of the examination day**.

Schools must retain copies of the recording sent to NZQA.

To submit the recordings digitally, the school will need to be familiar with accessing and submitting work through their secure Provider log in.

- [Online Digital Submission User Guide](#)
- [Online Digital Submission Quick User Guide](#)

For assistance during the submission process:

- Email examinations@nzqa.govt.nz and in the subject line, type '**NCEA Dance L2/L3 submissions**'
- Phone 0800 697 296 (NZQA Contact Centre).

5. Resources to be provided by schools

Schools must provide to the Exam Centre Manager, for each examination space:

- TWO copies of the recording of the dance performance.
- A device that will play the recording to a screen of at least 60cm (25") in the examination room.
- Extra copies of the recording and extra equipment if there are candidates with special assessment conditions requiring separate accommodation.

The school must check that both recordings play on the device that will be used in the examination room.

6. Enquiries

Please refer any enquiries relating to these instructions to the External Assessment team on 0800 697 296 or email: examinations@nzqa.govt.nz