



2025 External Assessment Instructions for NCEA Level 1 New Zealand Sign Language Digital Submissions

16 May 2025 v1

NZQA

Mana Tohu Mātauranga o Aotearoa
New Zealand Qualifications Authority



Table of Contents

1.	Assessment overview	3
2.	Key dates.....	3
3.	Digital submissions	4
4.	Late submissions	4
5.	Pre-assessment check	5
5.1	Session 1 script: 92357	6
5.2	Session 2 script: 92357	7

1. Assessment overview

This document is an overview of what you need to know for the assessment and submission of the Level 1 New Zealand Sign Language 92357 and 92358 assessments.

- Detailed information can be found in the [Assessment Specifications](#) for these standards on the NZQA subject resource page for NZ Sign Language.
- The marking of candidate submissions and results entry will be conducted by NZQA.
- Candidates completing these assessments will be eligible for NCEA credits and course endorsement.
- Results will be released in January 2026.

NZ Sign Language 92357

Files for Session 1	01 - 92357 Session 1 TASK QUESTIONS 02 - 92357 Session 1 SESSION 1 03 - 92357 Session 1 Section 1 04 - 92357 Session 1 Section 2
Files for Session 2:	05 - 92357 Session 2 TASK QUESTIONS 06 - 92357 Session 2 SESSION 2 07 - 92357 Session 2 Section 1 08 - 92357 Session 2 Section 2
File types accepted:	Written: PDF, DOC, DOCX Signed video files: AVI, M4V, MP4, MOV, WEBM (max 5GB)
Date of submission:	29 October 2025

NZ Sign Language 92358

File types accepted:	Signed video files: AVI, M4V, MP4, MOV, WEBM (max 5GB)
Date of submission:	29 October 2025

As candidates will be required to watch videos of signed texts, the school will need to provide equipment to:

- play and display the video resources.
- record candidate responses.

2. Key dates

Date 2025	Level 1 NZ Sign Language
16 May	Submission Instructions available to schools through the NZQA website.
1 Sept	Final entry data file sent to NZQA for NZ Sign Language.
8 Sept	Password-protected assessments available for download from the Provider log in .
21 - 28 Oct	Schools prepare candidate work for online submission.
29 Oct	Schools submit the uploaded portfolios to NZQA by 5.00 pm.

3. Digital submissions

To submit candidate work, the school will need to be familiar with accessing and submitting work via the [Provider login](#).

- [Digital submissions guide for schools and kura \(English\)](#)
- [Digital submissions guide for schools and kura \(Māori\)](#)

For assistance during the submission process or any queries relating to these instructions:

- Email examinations@nzqa.govt.nz with the subject line, '**NZSL submission**'
- Phone 0800 697 296.

4. Late submissions

Late upload of candidate submissions, **after Wednesday 29 October 2025** can only be made if:

- an email is sent to examinations@nzqa.govt.nz by the school Principal or Principal's Nominee verifying that the late submission(s) was the result of an act of omission on the part of the school and that the candidate has not worked on the submission after the end of the submission date
- the email is sent prior to submitting the work to NZQA.

Note: The subject line of the email will need to include '*Late submission – NZSL Standard Number*'.

Please check the candidates are entered for the standard to be submitted. If there are no current entries, schools will be required to submit an updated entry file to NZQA.

The Principal's Nominee can then upload candidates work for a late submission through the digital submission portal.

5. Pre-assessment check for schools

For 92357 only
<p>Determine if any candidates will require the instructions and task questions in NZSL.</p> <ul style="list-style-type: none"> • If candidates DO require NZSL, organise a signing supervisor to sign the boxed instructions (page 2 of the Assessment Task PDFs), then play video 01 (Session 1) and video 05 (Session 2), as scripted, on the following pages. • If candidates do NOT require NZSL, do not play video 01 (Session 1) or video 05 (Session 2).
<p>Ensure the following materials are downloaded from the schools secure Provider login:</p> <ul style="list-style-type: none"> • the FOUR video/s required for the relevant session • the Assessment Task PDF for the relevant session.
For 92358 only
<p>Determine if any candidates will require the instructions in NZSL.</p> <ul style="list-style-type: none"> • If candidates DO require NZSL, organise a signing supervisor to sign the boxed instructions only (page 2 of the Assessment Task PDFs). • The task questions and content must not be signed.
<p>Ensure the Assessment Task PDF for the relevant session has been downloaded from the schools secure Provider login.</p>
For both 92357 and 92358
<p>For 92357 determine if any candidates want to respond in NZSL. If so, ensure you have a reliable means of recording responses.</p> <p>For 92358 candidates must respond in NZSL.</p>
<p>Ensure the following equipment is set up and tested:</p> <ul style="list-style-type: none"> • a means of playing and displaying the videos • backup equipment.
<p>Test that the videos play on your equipment.</p>
<p>Ensure all candidates will have a good view of the screen.</p>
<p>Ensure candidates have enough lined, A4 paper for making notes and writing their responses.</p>
<p>Special Assessment Conditions (SAC): An approved SAC application is not usually required to provide the signing support specified in these guidelines.</p> <p>For 92357, however, if the student responds in NZSL and the intention is for the signer to transcribe the student's answers in writing (rather than being recorded), then an approved SAC is required.</p> <p>Please contact the SAC team (sac@nzqa.govt.nz) for advice about any exceptional circumstances.</p> <p>Aromatawai special assessment conditions</p>

5.1 Session 1 script: 92357

Read ALL the above information in this document to prepare for the session.

Instructions when ready to run Session 1: (say / sign the following) [If deaf and hearing candidates present, read instructions, and then sign.]	
Listen or watch these instructions carefully.	
This assessment requires you to watch a video in New Zealand Sign Language. Before the video begins you will have 3 minutes to EITHER read the task questions in your booklet OR to watch the task questions.	
I will play the video three times:	
<ul style="list-style-type: none">• The first time, you will watch the whole video, followed by a pause.• You will then watch the first section, followed by a pause. Then it will be played <u>again</u>.• You will then watch the second section, followed by a pause. Then it will be played <u>again</u>.• As you watch, you may make notes or write your answers.• Once the last video has finished, you will have time to write and review your answers.	
Your answers may be written in te reo Māori or English or may be signed in New Zealand Sign Language.	
If you answer in New Zealand Sign Language, you may make notes and, when you are ready to give your response, let me know. You may refer to your notes while your answers are being recorded.	
We recommended the total length of your answers be 300 words OR 2 minutes of video.	
<i>I will now play the video of the task questions.</i>	
Play: 01 92357 Session 1 TASK QUESTIONS	
After 3 minutes say / sign:	
<i>I am now going to play the whole video.</i>	
Play: 02 92357 SESSION 1	
Stop the video. Allow 60 seconds then say / sign:	
<i>I am now going to play the first section of the video:</i>	
Play: 03 92357 Session 1 Section 1	
Allow 60 seconds then say / sign:	
<i>I am now going to play the first section of the video for the last time.</i>	
Play AGAIN: 03 92357 Session 1 Section 1	
Allow 60 seconds then say / sign:	
<i>I am now going to play the second section of the video.</i>	
Play: 04 92357 Session 1 Section 2	
Allow 60 seconds then say / sign:	
<i>I am now going to play the second section of the video for the last time.</i>	
Play AGAIN: 04 92357 Session 1 Section 2	
Instructions after last video: (say / sign)	
Written responses:	<i>“Now you have time to write and review your answers.”</i>
Recorded responses:	<i>“Now you have time to make notes for your answers. When you are ready to record your response, let me know.”</i>

5.2 Session 2 script: 92357

Read ALL the above information in this document to prepare for the session.

Instructions when ready to run Session 2: (say / sign the following) [If deaf and hearing candidates present, read instructions, and then sign.]	
<p>Listen or watch these instructions carefully.</p> <p>This assessment requires you to watch a video in New Zealand Sign Language. Before the video begins you will have 3 minutes to EITHER read the task questions in your booklet OR to watch the task questions.</p> <p>I will play the video three times:</p> <ul style="list-style-type: none"> • The first time, you will watch the whole video, followed by a pause. • You will then watch the first section, followed by a pause. Then it will be played <u>again</u>. • You will then watch the second section, followed by a pause. Then it will be played <u>again</u>. • As you watch, you may make notes or write your answers. • Once the last video has finished, you will have time to write and review your answers. <p>Your answers may be written in te reo Māori or English or may be signed in New Zealand Sign Language.</p> <p>If you answer in New Zealand Sign Language, you may make notes and, when you are ready to give your response, let me know. You may refer to your notes while your answers are being recorded.</p> <p>We recommended the total length of your answers be 300 words OR 2 minutes of video.</p> <p><i>I will now play the video of the task questions.</i></p> <p style="text-align: right;">Play: 05 92357 Session 2 TASK QUESTIONS</p> <p>After 3 minutes say / sign: <i>I am now going to play the whole video.</i></p> <p style="text-align: right;">Play: 06 92357 SESSION 2</p> <p>Stop the video. Allow 60 seconds then say / sign: <i>I am now going to play the first section of the video:</i></p> <p style="text-align: right;">Play: 07 92357 Session 2 Section 1</p> <p>Allow 60 seconds then say / sign: <i>I am now going to play the first section of the video for the last time.</i></p> <p style="text-align: right;">Play AGAIN: 07 92357 Session 2 Section 1</p> <p>Allow 60 seconds then say / sign: <i>I am now going to play the second section of the video.</i></p> <p style="text-align: right;">Play: 08 92357 Session 2 Section 2</p> <p>Allow 60 seconds then say / sign: <i>I am now going to play the second section of the video for the last time.</i></p> <p style="text-align: right;">Play AGAIN: 08 92357 Session 2 Section 2</p>	
Instructions after last video: (say / sign)	
Written responses:	<i>"Now you have time to write and review your answers."</i>
Recorded responses:	<i>"Now you have time to make notes for your answers. When you are ready to record your response, let me know."</i>