

NZQA Assessment Support Material

Unit standard	31025				
Title	Present simple information on an everyday familiar topic (EL)				
Level	1	Credits	5	Version	1

Student guidelines

AWARD OF CREDIT



This unit standard can be awarded with an Achieved grade only.

CONDITIONS OF ASSESSMENT



This assessment will take place over a timeframe set by the assessor.

- The presentation must be your own work. You cannot read the presentation, but you can use cue cards with key words.
- You can use pictures, maps and other visuals in your presentation, but these must not have lots of writing on them. The visuals will not be assessed.
- You need to speak for approximately 1 minute.

Note:

- You can use the Student Checklist on the next page to help you practise your presentation.

Assessment task

Give a short presentation about your hometown.

Student Checklist

In this assessment task you will need to show you can do the following:	Performance Criteria
Make sure all the information is about your hometown.	1.1
Use <ul style="list-style-type: none">• language that you have practised.• some words to connect sentences, e.g. <i>but</i>, <i>also</i> Speak <ul style="list-style-type: none">• loudly enough for the audience to hear you• clearly enough for the audience to understand.	1.2
Make sure the audience is listening to you: <ul style="list-style-type: none">• look at the audience when you are talking• use good body language<ul style="list-style-type: none">○ stand facing the audience○ make eye contact with the audience• make your talk interesting, e.g.<ul style="list-style-type: none">○ introduce yourself and your topic○ ask questions○ finish your presentation well.	1.3
Speak for approximately 1 minute.	-