

NZQA Assessment Support Material

Unit standard	28068				
Title	Write a connected text on a familiar topic (EL)				
Level	3	Credits	5	Version	3

Student guidelines

AWARD OF CREDIT



This unit standard can be awarded with an Achieved, Merit, or Excellence grade.

CONDITIONS OF ASSESSMENT



This assessment will take place over a timeframe set by your assessor.

- Your writing must be in your own words.
- You may use a bilingual dictionary or an English dictionary, but you must not use electronic devices.
- You will be given time to do a draft before your final copy.
Your assessor will check your draft and give general guidance only.

Note:

- Your drafts and any source material used must be attached to your final copy.
- When you have finished, read through your writing using the checklist and make any changes you need to.
- Make sure that your writing has as few mistakes as possible.

Assessment task

You have been reading about different occupations. Now write your own information text on an occupation that you are interested in. You must write at least 250 words.

Student Checklist

In this assessment task you will need to show you can do the following:		
Write at least 250 words		
Write in your own words.		
To Achieve	To Achieve with Merit	To Achieve with Excellence
The content, structure and organisation of the text is generally appropriate to the topic, audience and text type.	The content, structure and organisation of the text is appropriate to the topic and text type	Ideas are linked effectively using a range of different cohesive devices.
Write a text that is generally coherent and cohesive.	Write a text that is coherent and cohesive with minor lapses.	Write a text that is coherent and cohesive with minimal lapses.
Use a range of language features and vocabulary appropriate to the text type.	Use a wide range of language features and vocabulary.	Use an extended range of language features and vocabulary effectively.
<p>Language features and vocabulary include:</p> <ul style="list-style-type: none"> • complete simple sentences • compound sentences • complex sentences • verb forms e.g. <i>Dietitians work in</i> (active voice), <i>Dietitians are also employed in ...</i> (passive voice), <i>To become a dietitian ...</i> (infinitive). • cohesive devices <ul style="list-style-type: none"> ○ pronoun reference e.g. <i>they, their, them</i> ○ connectives e.g. <i>although</i> (contrastive); <i>in addition</i> (additive); <i>after</i> (temporal) ○ conjunctions e.g. <i>because</i> (causal), <i>and</i> (addition), <i>but</i> (contrastive) ○ exemplification e.g. <i>such as</i> ○ comparatives e.g. <i>best, better</i> ○ determiners e.g. <i>each, the</i> • vocabulary relevant to topic e.g. <ul style="list-style-type: none"> ○ correct word choice and noun groups e.g. <i>newly qualified dietitian</i> ○ correct word form e.g. <i>qualify / qualified</i> • formal, objective language e.g. <i>'It is an interesting job'</i> not <i>'It is a cool job.'</i> 		

To Achieve	To Achieve with Merit	To Achieve with Excellence
Present your ideas in a clear manner with a logical order. Any errors and inaccuracies do not cause difficulties in understanding.	Your text is clear and understandable with minor inaccuracies.	Your text is clear and understandable with minimal inaccuracies.
Proofread and edit your work to ensure that the meaning of the text is clear and that mistakes have been corrected.		