**Application for listing new and reviewed assessment standards on the Directory of Assessment Standards**

 *NZQA Use Only* Application Id

**Name of standard setting body (SSB)**

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|       |

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| **Contact for this set of standards** |  | **Position** |
|       |  |       |

|  |  |  |
| --- | --- | --- |
| **Postal address** |  | **Street address** |
|                 Post code      |  |                 Post code      |

|  |  |  |
| --- | --- | --- |
| **Email address** |  | **Telephone** |
|       |  | Landline | 0        |
|  |  | Mobile | 0         |

**Name of assessment standard writer (or compiler of application)**

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|       |

**Standards submitted for evaluation**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **New** \* |       |  | **Review** (List) (A & B category) |       |  | **Review** (Expire)(**C or D** Category) |       |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Expiring** (Change to expiry date) |       |  | **Reinstatement** (Expired) |       |  | **Total\*** | **0** |

Note **for *Total* cell to update automatically, please use the tab key to navigate between cells**

 \*new or replacement standard (for category C)

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| --- | --- |
| **Is listing of these assessment standards dependent on an CMR application being approved?** |  |

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| --- | --- | --- | --- | --- | --- |
| **Associated Consent and Moderation Requirements** | **ID** |       |  | **Version** |       |

| **Supporting documentation for new and reviewed standards** | **Attached** |
| --- | --- |
| 1. List of assessment standards (writer’s reference, domain, title, level, credits grouped within subfield) – *required only for new standards that are not listed in a change report*
 |  |
| 1. Electronic copies of standards
 | **[ ]**  |
| 1. Diagram illustrating relationship among unit standards that specify prerequisites or recommended unit standards in entry information
 |  |
| 1. Electronic copy of change report for publication on NZQA website (for reviewed standards)
 | **[ ]**  |

**I confirm that**

|  |  |
| --- | --- |
| 1. these standards, including proposed changes to listed standards, have been endorsed by the SSB as fit for purpose
 | **[ ]**  |
| 1. if the assessment of the current versions of unit standards has highlighted any difficulties in the interpretation of the unit standards, amendments have been made that address the difficulties (*evidence available on request*)
 | [ ]  |
| 1. these unit standards fall within the Gazetted scope of the transitional ITO; **OR**
 | **[ ]**  |
| for NZQA developed unit standards, unit standards do not fall within the Gazetted scope of a transitional ITO |
| 1. appropriate consultation has taken place of which evidence is available on request
 | **[ ]**  |
| 1. unit standards have been quality assured by the SSB
 | **[ ]**  |

## Signed Date

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|       |       |

*Please print, sign and scan this form if submitting the whole application by email*

**Name**

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Please return this form and all required documentation to

|  |  |  |
| --- | --- | --- |
| Client ServicesQuality Assurance DivisionNew Zealand Qualifications AuthorityPO Box 160Wellington 6140 |  | or via emailqaadmin@nzqa.govt.nz |