**Application for listing new and reviewed standards on the Directory of Assessment and Skill Standards**

*NZQA Use Only* Application Id

**Name of standard setting body (SSB)**

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| --- | --- | --- |
| **Contact for this set of standards** |  | **Position** |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Postal address** |  | **Street address** |
| Post code |  | Post code |

|  |  |  |  |
| --- | --- | --- | --- |
| **Email address** |  | **Telephone** | |
|  |  | Landline | 0 |
|  |  | Mobile | 0 |

**Name of standard writer (or compiler of application)**

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|  |

**Standards submitted for evaluation**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **New** \* |  |  | **Review** (List) (A & B category) |  |  | **Review** (Expire) (**C or D** Category) |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Expiring** (Change to expiry date) |  |  | **Reinstatement** (Expired) |  |  | **Total\*** | **0** |

Note **for *Total* cell to update automatically, please use the tab key to navigate between cells**

\*new or replacement standard (for category C)

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| --- | --- |
| **Is listing of these standards dependent on an CMR application being approved?** |  |

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| --- | --- | --- | --- | --- | --- |
| **Associated Consent and Moderation Requirements** | **ID** |  |  | **Version** |  |

| **Supporting documentation for new and reviewed standards** | **Attached** |
| --- | --- |
| 1. List of standards (writer’s reference, domain, title, level, credits grouped within subfield) – *required only for new standards that are not listed in a change report* |  |
| 1. Electronic copies of standards |  |
| 1. Diagram illustrating relationship among standards that specify prerequisites or recommended standards in entry information |  |
| 1. Electronic copy of change report for publication on NZQA website (for reviewed standards) |  |

**I confirm that**

|  |  |
| --- | --- |
| 1. these standards, including proposed changes to listed standards, have been endorsed by the SSB as fit for purpose |  |
| 1. if the assessment of the current versions of standards has highlighted any difficulties in the interpretation of the standards, amendments have been made that address the difficulties (*evidence available on request*) |  |
| 1. these standards fall within the Orders in Council of the WDC; **OR** |  |
| for NZQA developed standards, standards do not fall within the Orders in Council of a WDC |
| 1. appropriate consultation has taken place of which evidence is available on request |  |
| 1. standards have been quality assured by the SSB |  |

## Signed Date

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*Please print, sign and scan this form if submitting the whole application by email*

**Name**

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Please return this form and all required documentation to

|  |  |  |
| --- | --- | --- |
| Client Services  Quality Assurance Division  New Zealand Qualifications Authority  PO Box 160  Wellington 6140 |  | or via email  [qaadmin@nzqa.govt.nz](mailto:qaadmin@nzqa.govt.nz) |