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| **Education organisation self-assessment summary report:****New Zealand Qualification consistency review** |
| **Qualification number** |  |
| **Title** *(include specialty, strand, context)* |  |
| **Date of review** |  |
| **Number of Graduates** *(include the ethnicity of graduates if possible, & qualification version graduates completed)* | 2016 |  |
| 2017 |  |
| 2018 |  |
| 2019 |  |
| 2020 |  |
| 2021 |  |
| **Total number of graduates** |  |
| **MoE Number** |  |
| **Name of education organisation (incl. Trading as name)** |  |
| **Name of person authorised to represent organisation** |  |
| **Position** |  |
| **Contact details** | **Phone**:  |
| **Email**:  |
| **Education organisation’s self-assessment initial rating** | Choose an item. |
| **Signed:****Print name:** **Date:**  |

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| **Self-assessment Report** |
| **The purpose of the self-assessment report for assuring consistency is to show how your organisation’s graduates have met the graduate outcomes for this qualification.** |
| 1. **Answer the Evaluative question:**

***How well does the self-assessment and supporting evidence provided by the education organisation demonstrate that its graduates match the graduate outcomes at the appropriate threshold?***Please provide an overall summary of your self-assessment findings to answer the evaluative question. The summary needs to be based on the supporting evidence that demonstrates how well the graduates match the qualification graduate outcomes. Explain the actions that your organisation proposes to take to address identified gaps. (Greater detail and identification of any gaps in the evidence and the actions the organisation proposes to address these can be discussed below in the relevant areas)**This summary will form the basis of the 10-minute presentation at the Review.** Please bring this presentation to the review on a USB drive. Please send the presentation to consistency@nzqa.govt.nz 3 working days prior to the consistency review meeting. This helps to plan the agenda. |
| **Summary** (1 or 2 paragraphs)[Enter text here] |
| 1. **Supporting Evidence**

Please identify the evidence that your organisation has used in the self-assessment for each of the following evidence areas.The supporting evidence can be drawn from evaluation of the programme, graduate feedback and destination data, and feedback from stakeholders and next users. Provide an explanation of how your organisation has interpreted and used the evidence for self-assessment purposes, and any findings.Please include any gaps in the evidence that your organisation has found, and any improvements made. |
| **i). Programme of study or industry training** * Provide evidence showing how programmes meet the qualification or general programme conditions, including the alignment of assessments to the programme leading to the GPOs (e.g. programme mapped to GPOs, delivery & Assessment timetables, Annual programme reviews). Include an analysis of findings and any actions taken to improve programme activities in response to stakeholder feedback and review.
* Evidence of internal and external moderation to demonstrate validity of assessments.

(e.g. moderation schedule showing planned activities, results of moderation, small sample of moderation reports). Include an analysis of findings and actions taken in response to gaps identified from moderation activities. |
| [Enter text here]*Note:*  |
| **ii). Graduate feedback and destination data**Link the evidence to the GPOs. Ensure that the analysis shows which qualification version and year the graduate destination data/feedback refers to.Where possible, include in your analysis the graduate outcomes for Māori, Pasifika, as well as graduates with disabilities.TIP: Ensure the survey questions use language that graduates understand and can relate to when providing feedback about their application of GPOs. |
| [Enter text here] |
| **iii). Feedback from stakeholders and/ or next-user (next-level programme tutor or employer, community, whānau)**Link the feedback to the GPOs and provide relevant context, qualification version and identify which graduates’ the employer/next-level user/iwi/whānau the feedback refers to. Include an analysis s of whether the expected outcomes were achieved overall and for Māori, Pasifika, as well as learners with disabilities.TIP: Tailor survey questions to the respondents because an employer may observe different applications of skills than a next-level tutor. |
| [Enter text here] |
| **iv). Other self-assessment evidence**Examples could include marae related activities, practicums, capstone tasks. |
| [Enter text here] |
| 1. **Conclusion**
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| Please provide your analysis of the findings from the above areas to validate and then link the evidence to the summary and presentation. This is used to reach the organisation’s self-assessment initial rating.[Enter text here] |
| 1. **List the documents attached to this Self-assessment report and reference them to the relevant part of the report.**

*Note: the report, including the documents, will be retained by NZQA.* |
| [Enter text here] |

Please send a copy of this self-assessment report **10 working days** before the review date to: consistency@nzqa.govt.nz

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| **Post-review reflection** Please use this report to reflect on the evidence and any improvements identified as a result of participating in the consistency review. |
| **Post-review self-assessment evidence in response to Reviewers request/feedback (list and outline reasons for submission)** |
| [Enter text here] |
| **What will you continue to do?** |
| [Enter text here] |
| **What will you change, in your self- assessment processes, as a result of participating in this review?** |
| [Enter text here] |
| **Post-review rating**  | Choose an item. |
| **Signed:****Print name:** [Enter text here]**Date: [Enter date here]** |

Please send a copy of this self-reflection report **3 working days** after the review to consistency@nzqa.govt.nz