

Quarterly table of requirements for TEOs

Send NZQA your...	Who?	By when?
Annual declarations Our rules have changed: this is the last annual declaration submission required, this process will be part of the new TEO self review (see TEO self review key dates below)	TEOs with a financial year-end of 31 December 2025.	31 May 2026
Financial statement	PTEs (that are not funded by the Tertiary Education Commission) with a financial year-end of 31 December 2025. From 2026, PTEs (that are not funded by the Tertiary Education Commission) who did not provide financial statements or an audit report in 2025: <ul style="list-style-type: none"> • With a financial year-end of 31 March 2026 • With a financial year-end of 30 June 2026 	31 May 2026 31 August 2026 30 November 2026
Annual assurance reports	PTEs using a standard, static or bank bond trust mechanism for student fee protection must submit an annual assurance report <ul style="list-style-type: none"> • PTEs with a financial year-end of 31 December 2025 • PTEs with a financial year-end of 30 March 2026 • PTEs with a financial year-end of 30 June 2026 Find out who is exempt	31 May 2026 31 August 2026 30 November 2026

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Quarterly student fee protection attestation Quarter ending 31 May 2026	Providers not exempt: <ul style="list-style-type: none"> • static trusts • bank bond trusts. Not required for standard trusts	To NZQA by 14 June 2026
Fit and Proper Person and Conflict of Interest declarations Submit a new or amended declaration: <ul style="list-style-type: none"> • before any new governing member starts • if an existing governing member has a new or changed conflict of interest • if an existing governing member has a change in their fit and proper person status Definition of a governing member - Section 10 of the Education and Training Act 2020	PTEs only: <ul style="list-style-type: none"> • applying for registration • registered PTEs. 	As needed

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<p>TEO self review – check your organisation’s education sector log on</p> <p>TEO self review information</p>	<p>For TEOs undertaking self review from July 2026</p> <p>Schedule for TEO self-review</p> <p>TEOs must use their education sector log on (ESL) to access the portal. ESLs are managed by the Ministry of Education. We encourage TEOs to check that they have access to the NZQA provider portal using their ESL. Check with your organisation’s delegated authoriser if you need ESL user access or contact the Education Service Desk at service.desk@education.govt.nz.</p>	<p>Anytime prior to starting your self review</p>
<p>Applications for delivery in 2027</p>	<p>To help with your planning and processes for internal quality assurance, below are the recommended dates for submitting applications for programmes of study you want to deliver in 2027.</p> <p>Degrees</p> <p>You can submit degree applications to NZQA at any time. Informing your Approvals and Accreditations (A&A) contact three months before submitting the application will help us meet your timelines.</p> <p>If you want new degree approvals, accreditations or Type 2 changes to existing degrees ready for Semester One 2027, please submit the application before 1 July 2026.</p> <p>Level 7 Diplomas</p> <p>Talk to your A&A contact for guidance before developing a new, or revising an existing Level 7 Diploma.</p>	<p>As needed: dates below</p> <p>Degrees: 1 July 2026 for existing degrees to be ready for Semester One 2027</p> <p>Level 7 Diplomas: Talk to your Approvals and Accreditation contact</p>

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	<p>Programmes of study at levels 1 to 6</p> <p>You can submit applications at any time.</p> <p>If you want to be ready for Semester One 2027, please submit your application before 2 October 2026 for:</p> <ul style="list-style-type: none"> • new approvals or accreditations for programmes of study at levels 1 to 6 • Type 2 changes to existing level 1 to 6 programmes. <p>Call or email your A&A contact if you need more information.</p>	<p>Level 1-6 programmes: 2 October 2026 for new approvals or Type 2 changes to existing level 1 to 6 programmes</p>