

**Tertiary Education Institution (TEI)[[1]](#footnote-1)**

**Annual** **Declaration** **(AD02)**

|  |  |  |  |
| --- | --- | --- | --- |
| **TEI** **name:**   |   | **MoE** **number:**   |   |

I, the undersigned[[2]](#footnote-2), for and on behalf of the above TEI, declare to the best of my knowledge and as at the date of this declaration that the above TEI is compliant with the following:

|  |  |  |  |
| --- | --- | --- | --- |
|   | **Yes**   | **No**   | **N/A**   |
| **Education and Training Act 2020** (the Act) (Te Pūkenga and Wānanga only)  |   |
| Section 324 – Determination of policy (Academic Boards) (Te Pūkenga only)  |   |   |   |
| Schedule 11 Clause 18(2) – Council’s academic Committee  |   |   |   |
| Section 255 – Enrolment of students  |   |   |   |
| **Programme Approval, Recognition, and Accreditation Rules 2025**  |   |
| Part 5 – Maintaining programme approval, New Zealand programme recognition and accreditation  |   |   |   |
| Part 7, Rule 20– Use of sub-contractors  |   |   |   |
| Part 7, Rule 22– English language requirements for international students  |   |   |   |
| **Micro-credential[[3]](#footnote-3) Approval and Accreditation Rules 2025**  |   |
| Part 5 – Maintaining micro-credential approval and accreditation  |   |   |   |
| Part 7, Rule 14 – Use of sub-contractors  |   |   |   |
| **Consent to Assess Against Standards on the Directory of Assessment and Skill Standards Rules 2022**  |   |   |   |
| Part 2 – Maintaining consent and approval  |   |
| **Offshore Programme Delivery Rules 2022**  |   |   |   |
| Rule 9 – Requirements to be met to maintain approval  |   |   |   |
| Where you have indicated that the TEI is not compliant with any of the above requirements, you are required to attach and submit an explanation of the non-compliance and any action being taken to address it. Signature: …………………………………………………………………………………………………………. Name:………………………………………………………………………………………………………………. Position held at TEI: …………………………………………………………………………………………… Date: ………………………………………………………………………………………………………………   |

**Please return** **this** **form** **to** **NZQA** **in** **one** **of** **the** **following** **ways:**

|  |  |  |
| --- | --- | --- |
| **By** **email** qaadmin@nzqa.govt.nz  | **Online**  Upload directly through TEO online services. [http://www.nzqa.govt.nz/login/teoonlineservices-for-registeredproviders/](http://www.nzqa.govt.nz/login/teo-online-services-for-registered-providers/)   | **By** **mail**  Client Services Team Quality Assurance Division NZQA PO Box 160 WELLINGTON 6140  |

1. For the purpose of this declaration, TEI includes Te Pūkenga, Wānanga, and Government Training Establishment (GTEs). This excludes Private Training Establishments (separate form; AD01), universities and schools. [↑](#footnote-ref-1)
2. Note: this form should be completed by either the Chief Executive or Chair of the Governing Body [↑](#footnote-ref-2)
3. Note: pursuant to Schedule 1 clause 80 of the Act, a training scheme is to be treated as a micro-credential [↑](#footnote-ref-3)