

Questions and answers about moderation selection

1. If I have fewer than 6 students in my class. What do I do?

Store all of the student work available but do not send more than two samples of work graded at N.

2. How can we make it more manageable for subjects that have to record student performances?

Your selection should be made from a sufficiently large sample of students being assessed for a standard. For example, it may be useful to have a selection process for deciding which classes will be recorded, and after assessment is complete, the selection will be made from those classes.

3. I have 120 students doing a speech. Do I have to record them all?

No. You can pre-select classes or even students to keep things manageable. It would be advisable to record more than the sample required to ensure you have enough material to submit for moderation.

4. What do we do if there is no student work available for a standard because all students in the class got Not Achieved when they had an adequate assessment opportunity and did not take it?

There is no pool of students who submitted work, so therefore there is no work to select or store. File an explanation for the standard. This will also need to be discussed with the SRM if this standard is selected for external moderation.

5. How long do we need to keep student work for a standard we are no longer offering?

Keep assessment materials and selected student work until a fresh sample can replace it or until two years have elapsed.

6. How many samples should we send in for Unit Standards?

If the Unit Standard is one where only Not Achieved or Achieved results are available you only send four samples, but do not send more than two graded at N.

7. Where else can I get feedback and information from moderators about national standards and assessment decisions?

NZQA offers Moderator Best Practice Workshops and help for internally assessed standards in the NZQA LMS Pūtake.

Prior to teaching and assessing you can ask the Moderator for clarification of an internal standard.