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| *Material supplied in this online resource is supplied as an EXAMPLE ONLY and will not necessarily be appropriate for a school or tertiary signatory’s particular circumstance.*  *Documents used should be approved by a signatory’s governing board and independent legal advice should also be sought before documents are used.* |

**Code-compliant accommodation for international school learners under 10 years**

*International school learners under 10 years old must live with a parent or legal guardian while studying in New Zealand (the Code, Outcome 18, Clause 74(1)).*

Below are some suggestions for effectively monitoring that your school complies with this requirement.

**Good practice suggestions**

* Use your orientation programme for parents or legal guardians who are accompanying school learners to ensure they are aware of the requirement for them to be living with the child.
* Call in at the home with helpful information – Emergency contacts, “Getting Help”, list of tradespeople, copy of the local paper with entertainment guide, copy of What’s on at school and in the local area.
* Ask learners’ teachers to tell you if they suspect that the parent is absent. Is someone else bringing the learner to school?
* Ask ESOL/ teacher(s) to let you know of any information in the learner’s work indicating that the parent is not here.
* Check the parent’s signature on notes or homework sent home.
* Interview the learner (1:1 and in private).
* Check that parents attend learner/teacher interviews.

**Proactive suggestions**

* Set up a social group for international parents – a coffee morning
* Invite international parents to be parent helpers
* Include the parents in cultural celebrations at the school
* Have an international parent on the PTA
* Tell the parents about any group of their own ethnicity in the area.