To be completed by candidate

NSN | | | | | | | | |

School Code | | | |

SUPERVISOR'S USE ONLY

32405 TERM 3

Draw a cross through the box (☒) if you have NOT written in this booklet

Mana Tohu Mātauranga o Aotearoa
New Zealand Qualifications Authority

Literacy 2025

32405 Write texts to communicate ideas and information

Credits: Five

WEEK TWO | 8–12 SEPTEMBER 2025

OUTCOMES	
1	Write meaningful texts for different purposes and audiences.
2	Use written language conventions to support communication.

Enter your National Student Number (NSN) and School Code into the space above.

You should attempt ALL the questions in this booklet.

If you need more room for any answer, use the extra space provided at the back of this booklet.

Check that this booklet has pages 2–16 in the correct order and that none of these pages is blank.

Do not write in the margins (). This area will be cut off when the booklet is marked.

YOU MUST HAND THIS BOOKLET TO THE SUPERVISOR AT THE END OF THE EXAMINATION.

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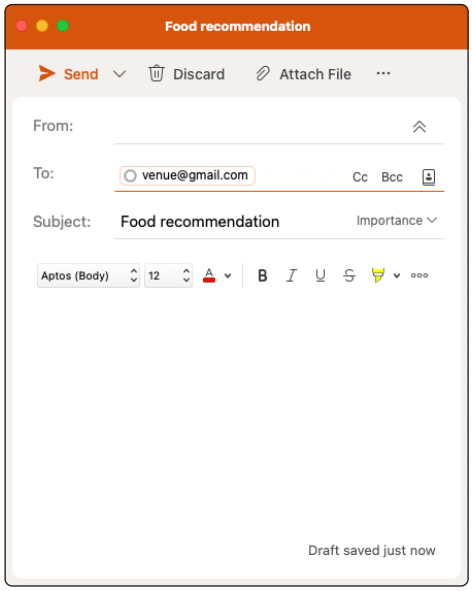
QUESTION ONE: Email

You have been asked by your peers to suggest food to be sold at a sports club or venue.



Write an email to the management of the sports club or venue to recommend ONE or TWO food items suitable for teenagers.

You could consider, for example:

- protein shakes
- vegetarian pies
- pieces of fruit.

Write between 150 and 250 words.

In your answer, you should:

- introduce yourself
- describe the recommended item or items
- explain why you are recommending the item or items.

You will be marked on:

- length: writing a minimum of 150 words
- ideas: providing information and details that are appropriate for your audience and purpose
- structure: organising your ideas clearly and appropriately, with a clear beginning, middle, and ending
- language choices: choosing words and sentences that are appropriate for your audience and purpose
- accuracy: using correct spelling, punctuation, and grammar.

PLANNING **(Writing in this box will not be marked.)**

Begin your answer here:

QUESTION TWO: Article

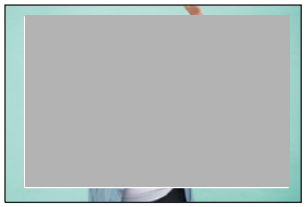
Write between 250 and 350 words.

Write an article for a community website on ONE of the following topics.

***EITHER* Topic A:**
There are many forms of success. In your opinion, what are THREE main qualities of a successful person?
Explain why you have chosen these three things.

You could consider, for example:

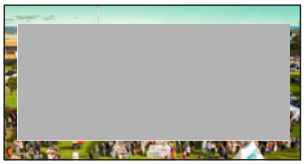
- self-confidence
- kindness
- hardworking
- helps other people
- doesn't give up.



Successful person

***OR* Topic B:**
What places or events are special to your local community?
Explain why you have chosen these places or events.

Places or events could include: sports events, cultural events, tourist attractions, landmarks, market days, field / agricultural days.



Weekend market

You will be marked on:

- length: writing a minimum of 250 words
- ideas: providing information and details that are appropriate for your audience and purpose
- structure: organising your ideas clearly and appropriately, with a clear beginning, middle, and ending
- language choices: choosing words and sentences that are appropriate for your audience and purpose
- accuracy: using correct spelling, punctuation, and grammar.

PLANNING **(Writing in this box will not be marked.)**

Begin your answer here:

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The assessment continues on the following page.

QUESTION THREE

Select (✔ or ◯) the correct answer to each part of the question.

(a) Circle (◯) the best option in each shaded box to complete this sentence.

We past | passed | paste by a new bakery today.

(b) Select (✔) the answer that uses the correct punctuation.

- ☐ Do you love chocolate cake. The cake I love most is chocolate cake.
- ☐ Do you love chocolate cake? The cake I love most is chocolate cake?
- ☐ Do you love chocolate cake. The cake I love most is chocolate cake?
- ☐ Do you love chocolate cake? The cake I love most is chocolate cake.

(c) Circle (◯) the best option in each shaded box to complete this sentence.

Last night, I drinked | drinks | drank a strawberry milkshake.

(d) Circle (◯) the best option in each shaded box to complete this sentence.

The cake was so delicious that it | they | its disappeared quickly.

(e) Circle (◯) the best option in each shaded box to complete this sentence.

I'd like a peace | pace | piece of fruit.

(f) Select (✔) the answer that uses the correct punctuation.

- ☐ The pasta was so hot that, I had to wait before eating it. After I took a bite, I realised it tasted great.
- ☐ The pasta was so hot that I had to wait before eating it after I took a bite I realised it tasted great
- ☐ The pasta was so hot that I had to wait before eating it. After I took a bite, I realised it tasted great.
- ☐ The pasta was, so hot that I had to wait before eating it, after I took a bite, I realised it tasted great.

(g) Circle (◯) the best option in each shaded box to complete this sentence.

I made a sandwich and | until | or I packed some fruit for lunch.

(h) Select (✔) the answer that uses the correct punctuation.

- ☐ She unwrapped the burrito shed ordered, it smelled of capsicum, garlic, and lime. A happy sigh escaped her lip's.
- ☐ She unwrapped the burrito she'd ordered. It smelled of capsicum, garlic, and lime. A happy sigh escaped her lips.
- ☐ She unwrapped the burrito shed ordered It smelled of capsicum garlic and lime A happy sigh escaped her lips.
- ☐ She unwrapped the burrito she'd ordered, it smelled of capsicum garlic and lime, a happy sigh escaped her lip's.

Extra space if required.
Write the question number(s) if applicable.

QUESTION NUMBER

Extra space if required.
Write the question number(s) if applicable.

QUESTION NUMBER

32405

Acknowledgements
Material from the following sources has been adapted for use in this assessment:

Question Two
Successful person (image), stock.adobe.com/385566262
Weekend market (image), www.bloggeratlarge.com/best-weekend-markets-in-new-zealand